

**STUDENT CONSENT TO
RELEASE EDUCATION RECORDS**

The Family Educational Rights and Privacy Act of 1974 (FERPA) requires the written consent of the student authorizing the disclosure of non-directory information for his or her record. The authorization must include: the specific information to be released; the party or class of parties to whom the information is to be released; the purpose of the release; the date; and the student's signature.

Check one:

_____ I request a one-time only release of information to the following party/class of parties for the following purpose:

_____ I request that the release to the following party/class of parties for the following purpose will remain in effect until revoked by me in writing and delivered to Eastern Oregon University.

I, _____, **Student ID**

_____ (please print name clearly)

hereby give my written consent to the Office of Financial Aid or the Office of Student Accounts to disclose the following information (specify):

I authorize EOU to release the above-mentioned information to (specify person(s) or institution):

for the purpose of:

*The above information will not be released automatically.
The authorized party must initiate a request.*

_____ I understand that the information specified on this form is being released to a third party at my request, with the understanding that this party will not release it to any other parties.

To revoke a previously-signed release:

_____ I wish to revoke the current release of information I have on record for the following party/class of parties:

Student Signature

Date

EOU is required to keep original signed consent forms.
Students are advised to keep a copy of this form for their personal records.

Receipt date: _____ Staff Initials: _____