



Program Overview

Introduction

Swipe Out Hunger is a student lead program designed to address food insecurity for students at Eastern Oregon University. According to a survey spanning 123 institutions, 61 percent of students at four-year institutions faced housing or food insecurity in the previous year.¹ At EOU the exact percentage of students experiencing food insecurity is unknown. However, students have expressed that there are inadequate resources to address food insecurity on campus.

At the beginning and the end of each term ASEO will host a Swipe Drive. These drives will target (1) students with meal plans and (2) EOU employees. The first demographic will be asked to donate any swipes from their meal plan.. The second demographic will have the option of purchasing meals directly or using payroll deduction. Student meal swipes will be used to offset the existing Swipe Bank Sodexo has set up. This enables meals to be handed out ahead of Swipe Drives without waiting for donations. EOU Employee Donations will be added on top of the existing Swipe Bank.

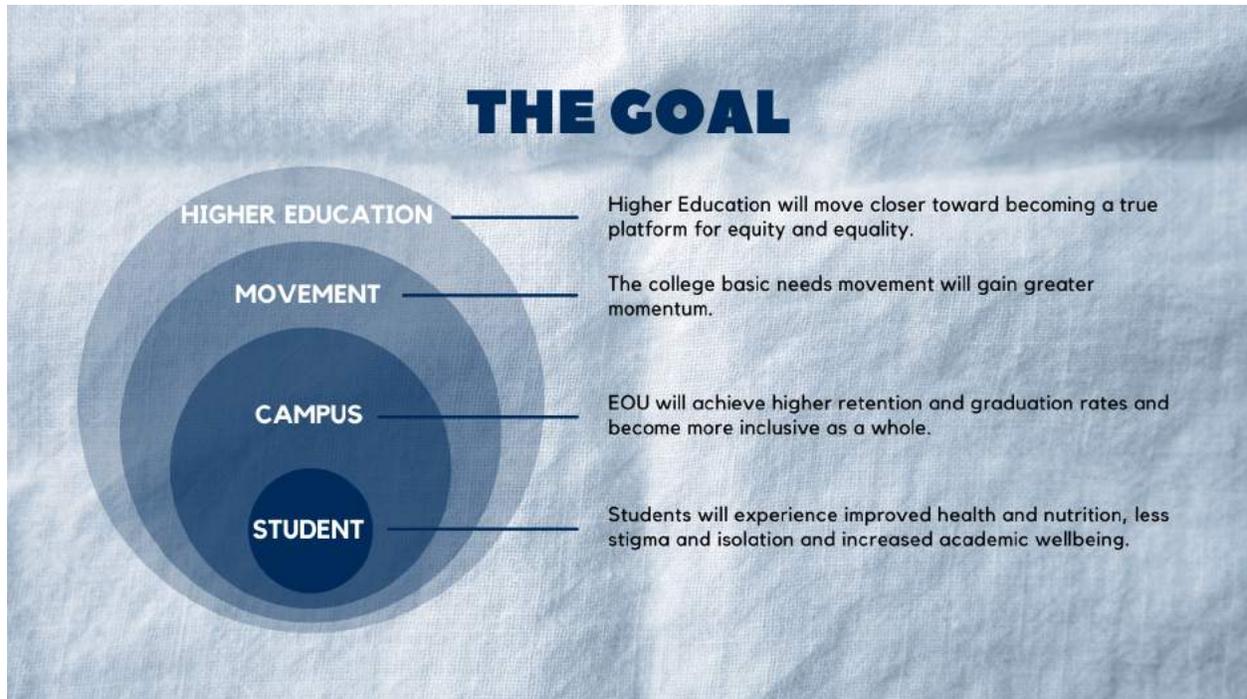
ASEO has created an application that will be accessible on multiple platforms. This form will be open year-round. Once a student has applied, the request is sent to the Case Manager, who reviews and approves the request. When a student fills out the form they can receive up to five (5) meal-swipes. If the request is approved, the student's information is sent to the contact at Sodexo to transfer the meal swipes to the student's EOU ID.

Additional requests may be granted for more swipes and the ASEO President will reach out to learn more about their story and provide additional resources.

Positions

1. **Case Manager** - *ASEO President*
 - a. Collects and reviews applications
 - b. Collaborates with Sodexo contact to transfer swipes to student's EOU ID
 - c. Tracks applicants' requests
2. **Marketing Coordinator** - *Director for Campus Affairs*
 - a. Advertises the Swipe Drives and the Swipe Out Hunger Program
3. **Event Coordinator** - *Director for Political Affairs*
 - a. Plans and runs the Swipe Drives twice per term
4. **Sodexo Contact** - *Sodexo General Manager*
 - a. Coordinates with Sodexo
 - b. Transfers and manages Swipe Bank
5. **Additional Support** - *Director of Residence Life*

¹ aacu.org/aacu-news/newsletter/majority-college-students-experience-food-insecurity-housing-insecurity-or



- a. Provides advice on scenarios pertaining to the Residence Life Department
- b. Acts as a liason between other departments at EOU

Donation Process

Donations

Student and employee donations are accepted at any time. Links for the student donation forms will be posted on the ASEOU webpage. Donation forms will ask for name, EOU ID number, EOU email, and number of swipes being donated. Students can donate up to fifteen (15) meal swipes per term. All donated meal swipes will be centralized onto a meal plan known as a Swipe Bank. All swipes donated to the Swipe Bank will expire at the end of the academic year. Sodexo will populate the bank with one meal swipe for every mandatory meal plan on campus. The donations given are used to offset the existing Swipe Bank that has already been populated. This allows for meals to be given as soon as the school year begins, ahead of Swipe Drives. Employee donations will be added on top of the Swipe Bank.

Swipe Drives

Swipe Drives will be conducted twice per term in Fall and Winter, and once at the beginning of Spring. The first drive will be conducted between the second and third week of the term. The second drive will be conducted between the seventh and eighth week of the term. The Swipe Drives may be conducted in two different methods: tabling across campus and door knocking in the Resident Halls. The Event Coordinator may collaborate with ASEOU Senators to help with Swipe Drives.

EOU Employees

EOU employees will have the ability to fill out a payroll deduction to purchase meal swipes or

meal plans to donate. For more information on how to fill out a payroll deduction contact the Payroll Office:

- **Payroll Office**
Eastern Oregon University
One University Boulevard

La Grande, OR 97850-2899
Phone: (541) 962-3286
Email: payroll-group@eou.edu

Application Process

Applications

Students may apply at any time during the academic year. A link for the application form will be available on the ASEOU webpage. The application form will ask for the student's name, EOU ID number, and EOU email. There are two optional questions on the application:

- The first question asks about the circumstances that led the student to apply.
- The second question asks the student if they want additional resources.

Students may apply multiple times per academic year, but are limited to only five (5) swipes per application.

Application Review

All completed applications will go to the Case Manager for review before approval. The first application a student submits will be approved automatically and meal swipes will be loaded onto the student's ID within two business days. Requests will be reviewed on the next business day if received over the weekend. Additional requests will be screened by the Case Manager and additional information may be requested.

Applications After Approval

Once the application is approved the Case Manager sends the necessary information to the Sodexo contact to transfer the meal swipes from the Swipe Bank to the student's ID card. When the information is sent, the student should receive the meal swipe(s) on their student ID card within one-two business days. Students who have been approved will be added to a data tracking system, in order to keep accountability of the meal swipes donated and how many times that student has applied. Within the system the following information will be kept: the names of students, EOU emails, EOU ID numbers, number of times applied, number of meal swipes given, and total number of the meal swipes in the Swipe Bank.