

2023 EOU Spring Symposium Abstract Submission

Please read through this entire form and make sure that you fill it out accurately. It is recommended that you meet with your faculty sponsor BEFORE submitting your abstract/proposal.

PLEASE NOTE:

Your presentation time slot will be confirmed upon your abstract acceptance. No changes can be made to the program after the program posting date (2 weeks prior to event).

This form contains a number of questions, but your answers help us in planning the event and creating the event program. THANK YOU FOR TAKING THE TIME TO RESPOND TO ALL PERTINENT QUESTIONS.

* Required

1. Email *

Students can present their work at the Spring Symposium in a number of different formats. Please read through the descriptions below and find the description that best represents your presentation. Then, in the next section, select the presentation format of your project :

POSTER:

Student(s) will prepare a description of the project with text, graphics, etc., in poster forms. Student(s) will be expected to present their poster at the designated time/place for the entire hour of your scheduled presentation. Posters are not to exceed 42"x 48".

Posters must be in place for viewing no later than 9am the day of the symposium. [Time frame: 1 hour]

EXHIBIT:

Display of creative work. Artists will be expected to be present at their display at the designated time. The display must be set up no later than 9am the day of the symposium. You will be expected to be present at your exhibit the entire hour of your scheduled presentation. [Time frame: 60 minutes]

TALK:

Student(s) will present the project in a brief 15 minute talk plus 5 minute Q&A to follow. You are expected to be present in the presentation room for your scheduled presentation. [Time frame: 20 minutes]

PANEL PRESENTATION:

Students will present findings in the form of a panel with audience participation. Scheduling of panel presentation is 50-minutes to accommodate participation by all members of the panel and Q&A. [Time frame: 50 minutes]

REMOTE PRESENTATION:

For online students from a remote location, or students who are unable to present in person. Please include information regarding the desired format of presentation and the need for technical support. Students can submit a remote poster or provide a remote talk using Zoom.

PERFORMANCE:

Student(s) will perform the project before an audience. Be sure to provide additional information about the length of time required and preferred location. [Time frame: may vary by performance type]

CLUB POSTER:

Academic club members may prepare a description of the club's academic and community activities in poster form. At least one

**Format of
Presentation**

member of the organization is expected to be present at the designated time. Posters are not to exceed 42" x 48". Clubs are expected to follow same guidelines as regular poster presentations. [Time frame: 50 minutes]

Student:

Please fill out the form below using your EOU email address. There is a 200 word limit for abstracts. Your Faculty Sponsor will be contacted to confirm that they have read and have approved your abstract for publication in the program.

Please: only ONE abstract is to be submitted per presentation, i.e., if a group is working together on a project, they select one to be their Primary Contact, and the Primary Contact is responsible for submission and for sharing all Symposium communications with their other presenters. The submission MUST include the names of all students participating in the research (for acknowledgement) and clearly identify WHO WILL BE PRESENT and participating in the presentation.

Students should discuss with their faculty adviser as to what is the most appropriate mode of presentation for their work (poster or talk). The presentation style is based on field of study and established presentation norms within respective fields.

For scheduling purposes, students are limited to a maximum of two presentations.

2. I have read the above and provided a copy of my abstract proposal to my Faculty sponsor. *

Check all that apply.

Yes

3. First Name / Primary Contact *

If group/panel presentation - this person will be listed as PRIMARY CONTACT and takes responsibility for sharing all updates with others within their presentation group. The person who submits this form will be the primary contact. Please enter your own name.

4. Last Name / Primary Contact *

5. Daytime Phone Number for Primary Contact *

This number will be used to contact you if there are any questions regarding the submission or on the day of the event.

6. EOU Email Address (Primary Contact) *

7. Faculty Sponsor's Name *

List first and last name of your faculty sponsor. No need to include "Dr."

8. Faculty Sponsor's EOU Email *

Please be sure it is accurate!

Skip to question 9

Presentation Abstract

Please provide the following information listed below.

9. Name of primary Author/Presenter *

10. List first and last names of co-presenters separated by a comma

11. Names of others who assisted with research

If you wish to acknowledge others who assisted and whose names should appear in the program but are NOT presenting on Symposium day.

12. Title of Project *

13. Abstract *

200 words or less

Select Your Preferred Presentation Type

14. I will participate in a *

Mark only one oval.

- Talk presentation
- Panel presentation *Skip to question 16*
- Poster presentation *Skip to question 18*
- Exhibit or Performance *Skip to question 20*
- Remote Speaking Presentation
- Remote Poster Presentation
- Other: _____

Keynote

The Spring Symposium traditionally begins with a keynote address. The keynote highlights a project that is particularly noteworthy and is usually longer and well attended. It is an honor to give a keynote address, and would be a valuable asset on a resume. The keynote presentation should be approximately 30 minutes long plus time for questions at the end. Consult with your faculty sponsor about whether a keynote address would be appropriate for you (only current EOU students are eligible to deliver the keynote).

15. Would you like to be considered for the keynote address? *

Mark only one oval.

- Yes
- No

Talk (live or remote) Presentation Preferred Time

Wednesday May 17, 2023

16. For a Talk Presentation: *

Please indicate your top two time choices for presentation time. Options begin at 10:30 AM following the Opening Address and Keynote presentation(s). NOTE: Talks are scheduled in 20-minute segments.

Check all that apply.

- 10:30 AM
- 11:00 AM
- 11:30 AM
- 12:00 PM
- 12:30 PM
- 1:00 PM
- Not applicable. I will not do a talk presentation.

17. FOR REMOTE PRESENTERS: Please describe the format of your talk so that we can adequately accommodate it with suitable technology. Remote Presenters should plan to present live via Zoom the day of the conference. If this is not possible, please specify how you plan to present, and you will be contacted later to make arrangements.

Panel Presentation Preferred Time

Wednesday May 17, 2023

18. Time Preference: *

Please indicate your top two time choices for presentation time. Options begin at 10:30 a.m. following the Opening Address and Keynote presentation(s). NOTE: Panel presentations are scheduled in 50-minute segments.

Check all that apply.

- 10:30 AM
- 11:30 AM
- 12:30 PM
- Not applicable. I will not do a panel presentation

Poster Presentation Preferred Time (live or remote)

Wednesday May 17, 2023

19. For a Poster Presentation: *

Please indicate your top two time choices for a poster presentation. Options begin at 10:15 a.m. following the Opening Address and Keynote presentation(s). NOTE: With the exception of the first presentation, poster sessions run once every hour on the hour.

Check all that apply.

- 10:15 AM
- 11:15 AM
- 12:15 PM
- Not applicable. I will not do a poster presentation.

Exhibit or
Performance
Presentation

Wednesday, May 17, 2023. Time to be determined. Those proposing an exhibit or performance will be contacted when your submission has been received.

20. If Performance, indicate estimated time needed for performance and special arrangements required (stage, etc.)

Thank
you.

We look forward to seeing your presentation of work during Spring Symposium 2023. If you have questions about the submission of your abstract, please contact one of the Coordinators:
Steve Tanner stanner@eou.edu
Nancy Knowles nknowles@eou.edu

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