

**Eastern Oregon University
Academic Honesty Code
Report of Suspected Academic Dishonesty**

The Academic Honesty Code (<http://www.eou.edu/sse/student-handbook/>) requires that faculty members file this Report of Suspected Academic Dishonesty with the Student Relations Office, Inlow 113A. Faculty members are encouraged to consult with a colleague, dean, or the Director of Student Relations to determine appropriate Code violations to be submitted. Faculty members may elect to initiate a student conduct complaint against the student. While not required, it may be wise to initiate a conduct complaint for egregious or multiple offenses. A copy of this completed form will be sent to the student by Student Relations.

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| Date of Report: | Name of Faculty Member Reporting: |
| Course Number and Title: | Reference Number (Student Relations Office use only): |
| Name(s) of student(s) believed to have violated an academic policy: | |
| Please check all that apply (See definitions at www.eou.edu/sse/student-handbook/): | |
| <input type="checkbox"/> Unauthorized collaboration (e.g., on quizzes, exams, take home exams) <input type="checkbox"/> Cheating <input type="checkbox"/> Fabrication <input type="checkbox"/> Facilitation <input type="checkbox"/> Plagiarism <input type="checkbox"/> Tampering <input type="checkbox"/> Other: please describe: _____ (e.g., disorderly conduct, theft) | |
| Please provide a brief description of the incident (include date, time and location). If additional space is needed, please use the back of this form. Please keep for your own records a copy of the work in question (examination, homework, paper, etc.) as well as any other supporting materials (i.e., email correspondence). | |
| Witnesses? <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| If yes, please describe: | |
| <p style="text-align: center;">Instructor's Action</p> <input type="checkbox"/> Discussed alleged incident with student. Date of discussion: _____ | <p style="text-align: center;">Instructor's Action (continued)</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> Instructor wants to activate the student conduct process regarding this incident. <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <hr/> <p style="text-align: center;">Dean's Action</p> |
| <p><u>GRADE OPTIONS</u></p> Permitted student to resubmit assignment Yes <input type="checkbox"/> No <input type="checkbox"/> Grade of zero given for assignment Yes <input type="checkbox"/> No <input type="checkbox"/> Discussed course grade penalty with College Dean (Required if instructor desires to assign a grade of F for the course) Yes <input type="checkbox"/> No <input type="checkbox"/> Student informed of right to appeal course grade to the Dean, or designee Yes <input type="checkbox"/> No <input type="checkbox"/> Other : _____ | <p><u>GRADE</u></p> <input type="checkbox"/> Discussed incident with instructor |
| <p><u>REPORTING</u></p> <input type="checkbox"/> Copy of this report with supporting documents submitted to the Office of Student Relations <input type="checkbox"/> Other (please comment): _____ | <p><u>GRADE APPEAL</u></p> <input type="checkbox"/> Discussed incident with student |
| _____ Instructor Signature Date | _____ College Dean Signature Date |

SEND TO: OFFICE OF STUDENT RELATIONS, INLOW HALL 113A