LEAVE OF ABSENCE REQUEST FORM

Date: ___________________________  EOU Student ID #: ___________________________

Name: __________________________  EOU Email: ________________________________

Level:  ☐ Undergraduate  ☐ Graduate  ☐ Post-baccalaureate

Address: ____________________________

Street Address  Apt. Number  City  State  Zip

Phone: ______________________________

I am requesting a one term “Leave of Absence” from Eastern Oregon University. I will request a new travel signature on my current I-20 before I leave the U.S. I will leave the United States on ___________________, and plan to return to the U.S. on ___________________.

• I understand that my SEVIS record will be in terminated status during the terms that I am away from the United States, and that I have 15 days to depart the U.S. once my SEVIS record has been terminated.

• I understand that I must contact my International Student Advisor no later than 30 days prior to my return to the U.S. (or the date of my visa interview), so that my SEVIS record can be reactivated before my re-entry to the United States.

• I understand that I must be outside the U.S. for at least 2 months of the term, and that I may not re-enter the U.S. any sooner than 30 days prior to the start of the following term.

• I understand that if I stay outside the United States for longer than five months, I will need a new SEVIS record and I-20 from my International Student Advisor in order to return to the U.S. This will require payment of the SEVIS fee. I understand that I may also need a new visa and that I should ask the nearest U.S. consulate about this.

• I understand that this form applies to immigration policy only and that I must contact my department of faculty advisor for any questions about my academic status related to my leave of absence from the university.

Signature: ___________________________  Date: _____________________________

FOR OFFICE USE ONLY

SEVIS updated on ___________________ by ____________________________

Date  School Official

Updated 2/22/2013