

BACKGROUND & PURPOSE:

To streamline the advising process to ensure the decentralized model is meeting student needs and promotes academic success. Establish professional guidelines, roles, responsibilities, and a consistency across the colleges and modalities.

This scope is considered phase 2, operationalizing the recommendations from the work of the Student Completion Committee.

OBJECTIVES:

- Review process mapping of the advising process
- Understand the different populations
 - Transfer
 - Exploratory
 - Declared
 - Indecisive
- To create seamless student life cycle retention and degree completion
- Define the roles and responsibilities
- Ask and understand if on-campus advising different from online advising
- Refinement and communication about Advising Philosophy and Standards

WORK DEFINITION: LACY KARPILO AND SARAH WITTE WILL LEAD. DELIVERABLES WILL BE IMPLEMENTED ON THE SCHEDULE IDENTIFIED BELOW. THE WORK OF THIS GROUP INTERSECTS WITH CRM SCOPE AND EVISION SCOPE. THE CENTRAL QUESTION THAT NEEDS TO BE ANSWERED TO CREATE A CULTURE OF STUDENT-CENTERED ADVISING FOR SUCCESS IS: What is our brand DNA around advising? If we are a student-centered institution – what should advising look like as a manifestation of the EOU ethos?

STAKEHOLDERS:

Lacy, David, Sarah—leads

Deans

COMs from Colleges and ROI

On-campus advisors

Registrar

Student Success Coordinator

Admissions representative

DELIVERABLES/END PRODUCTS:

- Advising and Deans Office role in scheduling, waitlisting follow-up, course rotations—May 2018
- Degree planning mechanism and expectation of one-year degree planning—June 2018
- Aligning on mandatory advising and determine communication flow to students—July 2018
- Hiring a DegreeWorks/Ellucian Consultant PSA to create templates and train RO staff (2 mos, July and August 2018)—ASAP and cost TBD

Project Scope: Advising

- Determine schedule and content for faculty training in DegreeWorks and CRM—September 2018

CONSTRAINTS:

RESOURCES FOR ADVISING COORDINATOR ACROSS COLLEGES NOT IMMINENT, BUT A RECOMMENDATION WILL BE SOUGHT FROM THE GROUP.

KEY ASSUMPTIONS:

Team approach through the mechanism of shared leadership of advising council