

BACKGROUND & PURPOSE:

The development of the 2012 Master Plan began in early 2011 and was completed in 2012. It is typical in higher education that master plans be created every ten years. Some things have changed and EOU is now four years into the ten-year plan and it is a good time to review the plan and update it as necessary. Additionally, an update is necessary to ensure that the capital request process is in sync with the plan.

EOU is currently in the process of developing strategy. Ideally, it would be beneficial to complete strategy prior to the update so that the strategy could inform the plan, but timing necessitates that the update occurs prior to the completion of strategy. That stated, growth projections should be considered.

The purpose of this project is to update the master plan.

OBJECTIVES:

Present the updated Master Plan at the Board of Trustees meeting in June 2017. Costs to complete the update should be minimal other than employee time and is projected to be less than \$5,000 for outside services to support updated illustrations.

WORK DEFINITION:

- 1) Identify sections of the plan that need updated.
- 2) Create a campus team
 - a) Commit to the project scope
 - b) First pass – Identify what needs editing.
 - c) Focus team activity on sections needing updated.
 - i) Project priorities
 - ii) Language
 - iii) Tweaks
 - iv) Known and active projects
- 3) Board of Trustee committee review
 - a) April
 - b) May
- 4) Communication with campus community – depends on magnitude of edits.
 - a) Plan
 - b) Execute

CONSTRAINTS:

1. Minimal budget and approval required prior to commitment to spend.
2. Ability to accurately estimate growth.

KEY ASSUMPTIONS:

1. That the team will be able to determine the appropriate depth of analysis that results in the time frame and minimal cost commitment being met.
- 2.

MILESTONES:

1. First pass to identify the obvious by October 31, 2016.
2. Launch team by November 21, 2016.
3. First pass by the team by November 30, 2016.
4. Sponsor team dialogue by December 31, 2017.
5. Second revision complete and presented to B&P and Cabinet by January 31, 2017.
6. Seek feedback from ASEOU by February 15, 2017.
7. Follow up with ASEOU by March 15, 2017.
8. Third revision complete and presented to B&P and Cabinet by March 31, 2017.
9. First review by Board of Trustees F&A Committee in April 5, 2017.
10. Second review by Board of Trustees F&A Committee May 3, 2017.
11. Full Board of Trustees approval May 24, 2017.

DELIVERABLES:

1. Updated Master Plan.

SPECIFICALLY EXCLUDED SCOPE:

1. Major updates.
2. Edits to the appendices of the 2012 Master Plan.

TEAM MEMBERS:

- Sponsor – Lara Moore
- Sponsor Team – Tom Insko, Lara Moore, Tim Seydel

- Luke Aldrich.
- Jeff Carman.
- LeeAnn Case.
- Hali Fugere.
- Jeremy Jones.
- David Lageson.
- Peter Maille.
- Gerri Silveira.
- Steve Tanner.
- Russell Yap.