

CASE FOR CHANGE:

To build upon the work started during Round I of the TLT and ensure that best practices and processes related to recruitment, advising, and retention are documented and clearly understood.

PURPOSE:

- Identify, document, and analyze activities implemented during Round I to support the goal of the TLT and current processes/systems in use in the areas of recruitment, advising, and retention.

SCOPE:

- All modalities of education delivery.
- All EOU student support functions.

CONSTRAINTS:

- Academic quality will not be compromised as a result of this process.
- No net new resources added to accomplish outcomes (i.e. costs balance within the longevity of the TLT team).
- Team members are committed to whatever time is required to accomplish the effort.
- We will follow the collective bargaining agreements.

IMPORTANT PEOPLE:

- None provided

KEY PROCESSES:

- Team members will review adjournment notes, results and recommendations
- Team members will consult with appropriate departments
- Team members will document and alert appropriate departments
- Team members will consider how processes will impact a variety of offices

MILESTONES:

1. Launch by July 15, 2016.
2. Adjournment by December 16, 2016.

DELIVERABLES:

1. Activities implemented during Round I TLT used for recruitment, advising, and retention will be identified and analyzed by September 15, 2016.
2. TLT Best Practices will be documented and communicated with appropriate personnel by October 1, 2016.
3. Sponsors/Leaders of Round 2 Advising, Recruiting and Process teams will have regular check in meetings.
4. To the extent possible, will evaluate the efficacy of current processes and will recommend modifications by December 16, 2016.

TEAM MEMBERS:

- Sponsor – Angie Adams
- Holly Chason, Team Leader
- Lori Baird
- Molly Burke
- Kendra Carman
- Kayla Immoos
- Karyl Kramer
- William Lehnertz
- Kim Sanders