

# Eastern Oregon University Head Start Position Announcement: Lead Teacher Opening for the 2020-2021 School Year Half- Day Program

Position Type: Renewable Annual Contract

Department: Eastern Oregon University Head Start **La Grande Center**

Application Deadline: Review begins July 13th, 2020; Open Until Filled

## **Description:**

Work with Teaching Assistant to maintain State and Federal Head Start Standards in providing high quality, safe learning experiences related to the Domains of Approaches to Learning, Social and Emotional, Language and Literacy, Cognition, Perceptual, Motor, and Physical Development-- for children ages 3 to 5, in a half day school program. Collect on-going child observations and assessments, develop individual child goals. Implement self-regulation program and school readiness and support transitions to kindergarten. Foster parent engagement in all aspects of the program, including conferences and home visits. This position may require a flexible schedule.

## **Minimum Qualifications:**

Bachelor's Degree in Early Childhood Education/ Development or a degree in a related field that includes a minimum of 6 college level classes focusing on Early Childhood Education/ Development. Experience in a preschool classroom is preferred. Registration with the State of Oregon/Office of Child Care Central Background Registry is required.

Knowledge of Conscious Discipline preferred.

The successful candidate must have the physical ability to maintain visual and auditory supervision of children, interact actively with preschool children in the classroom and on the playground, and lift or move up to 50 pounds.

This position involves working closely as a team member and frequent interaction with parents and community members. Strict confidentiality and attention to detail in record-keeping, reporting and data entry is essential.

## **Additional Comments:**

Beginning date August 12, 2020 through May 31, 2021 - Full Time, 40 Hours/Week

Prior to beginning work, the successful candidate must:

- Provide documentation of verification (i.e. Passport, Driver's License, Official ID Card, Original Birth Certificate, Social Security Card)

- Enrollment in the Oregon Child Care Division Central Background Registry or provide verification of application. <https://www.oregon.gov/OCC/Pages/Online-application-informationpage.aspx>
- Communicable Disease Verification from a qualified Healthcare Provider,

**Within 30 days of hire**

- Pediatric CPR/First Aid certification and a current Oregon Food Handler's Card will be required .

**Compensation:**

- Wage dependent on education and experience
- Exempt--Full Benefit Package Available

**Application Information**

To complete the application process, include:

- Obtain application <https://www.eou.edu/head-start/>
- A written statement of your desire to be considered for the position
- The completed Employment Application (all 4 pages);
- Affirmative Action Data Sheet (Optional)
- Transcripts and Diploma/Certifications, if you are applying for a teaching, teaching assistant, family educator or management position
- Enrollment in the Oregon Child Care Division Central Background Registry or provide verification of application. <https://www.oregon.gov/OCC/Pages/Online-application-informationpage.aspx>
- Photocopies of First Aid/CPR certification, Oregon Food Handler's card, if available, or any other documentation that supports your qualifications.
- At least 2 letters of reference
- You may be asked to provide additional information.

**Submit Applications to:** Eastern Oregon University Head Start  
Ackerman Hall Room 016  
Eastern Oregon University  
One University Boulevard  
La Grande, OR 97850

Fax – 541-962-3794  
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All job offers are contingent on approval by the Head Start Policy Council