



**EMPLOYEE ACKNOWLEDGMENT OF DUTIES UNDER THE OREGON GOVERNMENT ETHICS LAW**

I understand that as an employee of Eastern Oregon University (EOU) I am subject to the requirements of the Oregon Government Ethics Law (Oregon Revised Statutes, Chapter 244). I certify that I have read and understand *Oregon Government Ethics Law: A Guide for Public Officials*, published October 2010 by the Oregon Government Ethics Commission, and the 2011-2015 *Legislative Updates to the Guide*.<sup>1</sup>

I understand that I am a “public official” as that term is used in the Oregon Government Ethics Law. I agree to abide by the ethical requirements of public officials who are public employees, as described in the *Guide* and *Legislative Updates*. In addition to any other rules described in the *Guide* and *Legislative Updates*, I specifically agree to comply with the rules prohibiting improper use of my position, prohibiting nepotism, and governing any outside employment (including the Guidelines for Outside Employment of Public Officials). If I encounter a “potential conflict of interest” or an “actual conflict of interest” as those terms are described in the *Guide*, I agree to provide prompt and accurate written notice of the conflict to my supervisor and to the Human Resources Department. If I have questions about my duties under the Oregon Government Ethics Law, I will seek guidance from the Human Resources Department.

I understand that failure to comply with these commitments may result in disciplinary action, up to and including termination of my employment with EOU.

I acknowledge that the following was shown to me and discussed during benefit orientation with Human Resources:

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Employee Signature	Print Employee Name	Date
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Direct Supervisor Signature	Print Direct Supervisor	Date
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<sup>1</sup> Links to both the *Guide* and the *Legislative Update* are on the following webpage: <http://www.oregon.gov/ogec/Pages/index.aspx>. If you are unable to access the *Guide* and the *Legislative Update*, request a copy of these documents from Human Resources.

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