



EASTERN OREGON
UNIVERSITY

Faculty Recommend to Hire

Dean: _____ College/Department: _____

Employee Name: _____ ID Number: _____

Position Title: _____

Appointment Dates: _____ End Date: _____

Position Number: _____ New Position: Yes No, Name of person Replacing _____

Index _____ Amount or Percent: _____

Index _____ Amount or Percent: _____

Index _____ Amount or Percent: _____

Time Sheet / Leave Approver:

Name: _____ ID Number: _____

Faculty 9 Month Salary Rate:

Salary Matrix Step _____ \$ _____
Weighted Step _____

Market Adjustment 25 35 \$ _____

Tenure Relinquishment \$ _____

Contract Length _____

FTE _____

Total Appointment Salary \$ _____

Rank:

- Instructor
- Senior Instructor
- Senior Instructor II
- Assistant Professor (Tenure Track Only)
- Associate Professor (Tenure Track Only)
- Professor (Tenure Track Only)

Tenure:

- Fixed Term
- Annual Tenure
- Indefinite Tenure

Comment:

Approval: Dean _____ Provost _____ Budget _____

Process Workflow: 1. Dean 2. Provost 3. Budget 4. Human Resources