

## **Board of Trustees for Eastern Oregon University Academic and Student Affairs Committee Charter**

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### **Introduction**

The Academic and Student Affairs Committee (committee) is a standing committee of the Board of Trustees of Eastern Oregon University (board). This charter broadly defines the Committee's roles with respect to academic policies and standards, program approvals, and student affairs.

### **Membership**

The committee is comprised of seven members. At the Board's second regular meeting of each odd-numbered calendar year or such other time as determined by the Board, the Board Chair shall appoint the chairperson and other members of the committee. The Chair and the Vice Chair of the Board shall not be appointed to the committee but may act as alternatives, including voting, in the event of the absence of any committee member at any meeting.

### **General Purpose and Scope**

The Academic and Student Affairs Committee serves as a subcommittee of the Board of Trustees of Eastern Oregon University (board) to:

1. Faculty and Staff Affairs- Policy matters relating to the faculty and professional and classified staff, including their status and responsibilities, discipline and welfare.
2. Educational Policy--matters relating to educational policy, including admissions requirements, instructional quality, curriculum, degrees, research, educational technology, distance learning, community engagement activities (Town and Gown), and the establishment and disestablishment of academic and student affairs organizational units.
3. Student Welfare--matters relating to the general welfare of students, including housing and food services, health services, safety, extracurricular activities, sports programs, and policies governing student discipline and student organizations.

### **Specific Responsibilities**

Actions that fall under the purview of the committee include but are not limited to:

### **Academic Affairs**

- a. Assist in setting University academic strategies, priorities, and objectives and ensuring that the University's academic programs are consistent with the institution's mission.
- b. Ensure that faculty personnel policies and procedures support and enhance academic priorities and objectives.
- c. Ensure that the institution's academic programs are appropriate for its students, and that students are served well by the institution.

- d. Ensure that the institution assesses the effectiveness of its academic programs on a regular basis, and takes steps to continuously improve programs on the basis of objective evidence about effectiveness and outcomes.
- e. Review and make recommendations to the Board on the approval, suspension or elimination of degree programs at the university.

### **Student Affairs**

- a. Assist in setting University co-curricular strategies to support and enhance the range of student services that complement and enhance the collegiate environment consistent with the University Mission and strategies that support the student experience outside the classroom
- b. Ensure that Student Service staff personnel policies and procedures support and enhance the student experience which complements academic priorities and objectives while working to enhance the co-curricular experience in support of enhanced satisfaction, completion rates and student outcomes.
- c. Ensure that the range of services available to the university student community is reflective of the range of students that comprise the university community.
- d. Ensure that the range of student services is consistent with the changing student profile of the University. These various student service units will be continuously assessed regarding outcomes and effectiveness in light of the evolving student profiles evident at the University.
- e. Review and make recommendations to the Board of Trustees on the addition, modification and/or elimination of programs which work to enhance and contribute to the co-curricular student experience and student outcomes.

### **Operating Guidelines**

To be determined.

### **Meetings**

The committee shall meet as often as deemed necessary by the Committee Chair.

### **Annual Review of Activities and Committee Charter**

Each year, the committee will assess its activities with respect to the responsibilities outlined in this charter and take action as needed. This assessment shall include the adequacy of the charter itself. Recommendations to modify the charter shall require approval by the board.

### **Staff to Academic and Student Affairs Committee**

Provost

Vice President for Student Services