

**Campus Assembly  
Minutes  
March 4, 2003**

**Approval of Minutes**

The Minutes of the February 4, 2003 Campus Assembly were approved as distributed on the website.

**Action Items:**

a) EPCC School of Arts and Sciences

1. Course changes from Math 247-Discrete Math (4) to Math 231-Discrete Mathematics (4) to be consistent with the rest of the state. A motion was made and seconded to approve the course change. A discussion took place. Motion passed.
2. A motion was made and seconded to approve course program name from Chemistry to Chemistry and Biochemistry. Motion passed.
3. A motion was made and seconded to approve the course addition of Math 355-Introduction to Mathematical Modeling (4), writing intensive. Motion passed.

b) EPCC School of Education and Business

1. A motion was made and seconded to approve a new course prefix, READ, for use in courses in the graduate literacy program. A discussion took place. Motion passed.
2. A motion was made and seconded to add new courses:  
READ 512-Foundations of Literacy: A Knowledge Base (3)  
READ 514-Linguistics for Teachers (3)  
READ 516-Elementary Foundations of Literacy Development (1)  
READ 536-Teaching Phonics and Word Study: ECE/Elementary (1)  
READ 594-Young Adult Literature (1)  
READ 595-Multicultural Literature (1)  
Motion passed.
3. A motion was made and seconded to approve a course change from BA 407-Introduction to E-Commerce Strategy to BA 346-Introduction to E-Commerce Strategy. A discussion took place. Motion passed.

4. A motion was made and seconded to approve a course change from BA 407-Workplace Diversity to BA 347-Workplace Diversity. A discussion took place about whether the course was actually changing or just being assigned a permanent status and course number. Motion passed.

5. A motion was made and seconded to approve a course change from ED 409-Practicum to ED 479-Practicum for the ESOL endorsement. The question was asked if ED 409 would still have a practicum and the answer was yes. The question was asked if ED 409 was going away and the answer was no. Motion passed.

6. A motion was made and seconded to approve a course change from ED 410-Socio-linguistics for Teachers to ED 446-Socio-linguistics for Teachers. A comment was made that this was approved as a new course. Motion passed.

### **Five-Minute Access**

a) Spring Symposium Update Greg Monahan gave an update on the Spring Symposium deadlines. The calendar and deadline dates are as follows:

March 14 Proposals due

April 4 Students Notified

April 15 Email Abstracts due

Tuesday, May 20 is Symposium.

It will be one day only with an evening session. There will be no speaker at the evening session. Sally Click commented that she was working on a social dining etiquette function at the end of Symposium. She is still looking for funding.

b) b) General Education Committee Update Dan Mielke stated that there was one class in each general education category being offered spring term. He has been working closely with Anji Duchi to get models of assessments done. The pilot assessment will have questions with answers such as strongly agree, agree, etc. with some open-ended questions. The Committee will no longer meet after March 14, and course applications should revert to EPCC for review. At this time no FYIs for stipend course development dollars are available. He reminded instructors to get their course information to the Registrar's Office by March 10 so that courses could be included in the 3-term schedule.

c) Academic Intervention Update Sally Click reported data on students who fell below academic standards. There were 135 students given a warning, 72 on probation, and 34 who were suspended. Those students given a warning received a letter from the Dean. Currently, student workers in Admissions are calling students who received warning letters. The question was asked if the student workers should be calling other students who were receiving academic warnings were they violating confidentiality by knowing grades. Sally stated the student callers were only advised of a student's status not the actual grades. Students on probation received intervention through placement in small group sessions. Facilitators oversaw the group sessions and assisted in providing planners and suggestions on

time management. There were 29 on-campus and 13 distance education students who received intervention. There were 30 students who did not register for winter term. Sally plans to track how well the intervention worked for those students who participated last term and implement the same format for this term.

d) Faculty Athletic Representative Update Jeff Dense stated that the Lady Mountaineers lost in overtime at the Cascade Conference. The NAIA track and field championships will be held in Johnson City next week.

e) President's Commission for the Status of Women Update Ruth Davenport commented that the Committee is working on a Code of Conduct and is going through the Student Handbook and Faculty/Staff Handbook looking at revisions in policies. They are planning a sexual assault training during the month of April and a poster campaign wherein artwork will be solicited and used on posters along with the Code of Conduct and posted monthly on campus bulletin boards and in bathroom stalls. We were reminded that it is International Women's Week.

John Thurber asked if there was other business. Greg Monahan mentioned that the President and the Vice Presidents had not attended Assembly the past two months and noted that it was customary to expect their attendance. He also noted that few faculty members had showed up for the Assembly today. Dan Mielke asked if we had had a quorum on business conducted at today's Assembly. Greg Monahan then charged the Executive Committee to bring forth the issue of attendance at Assembly, by the President and the Vice President's, and lack of attendance by faculty in general, and whether or not the Assembly was real.

Meeting adjourned at 3:54 p.m.

Respectfully submitted by Darlene Capshaw, Executive Committee Member