

Planning to contact Alumni? We can help you find addresses, phone numbers and other information about alumni in your area. Please fill-in the following information or contact the office at 541-962-3740.

**Request Date** \_\_\_\_\_

**Requesting group/person** \_\_\_\_\_

**Phone** \_\_\_\_\_ **E -mail** \_\_\_\_\_

**Address** \_\_\_\_\_

**Planning:**

Project/Event Name:.....

Project/Event Description.....

Start/Event Date..... End Date.....

Intended use of information .....

**Request:**

I need to find alumni who live in:.....

I need to find alumni who graduated between years: 19..... and 20.....

I need to find alumni who have the following degree:.....

I need specific info on the following alumni (list full name) Sort all names by LAST name. Include middle name, maiden name and grad year if available and major.

Need:  Phone number  address (address will be given with alumni approval)

E-mail

Other contact info or data.....

**I need this information in-hand by** \_\_\_\_\_

*(Please allow two-three weeks for your request to be completed. A signed EOUF Confidentiality form is required before any information is released)*

**EOU Foundation Confidentiality Agreement must be signed before any information is released.**

We'd like to know what you are doing and how we can help! Please call University Advancement at (541) 962-3740 when you are planning an event involving EOU alumni.

***All requests will be reviewed and approved by University Advancement staff and the EOU Foundation prior to distribution.***

Approved by \_\_\_\_\_

Date \_\_\_\_\_