

Student Name: \_\_\_\_\_ EOU Student ID: 910-\_\_\_\_\_

Address: \_\_\_\_\_

EOU email: \_\_\_\_\_@eou.edu Phone: \_\_\_\_\_

You have been admitted to Eastern Oregon University as a post-baccalaureate student. Post-baccalaureate students can take *undergraduate* courses at EOU for a second undergraduate degree, an undergraduate certificate, or for necessary pre-requisite courses for a graduate program. If you would like to receive federal financial aid for these courses, you must complete this form.

Please fully complete this form (including your **advisor's signature**) and return it to either the Registrar's Office or to the Financial Aid Office. You may need to supply additional information if you are taking prerequisites or plan to be certified or recertified to teach in a state other than Oregon. We cannot guarantee that you will be eligible for financial aid.

Please indicate for what purpose you are taking undergraduate courses as a post-baccalaureate student:

- ☐ I am taking prerequisites for the following master's degree program: \_\_\_\_\_  
! If the master's degree program is not offered by EOU, please provide documentation from the other school that these courses are required.
- ☐ I am taking courses for the following bachelor's degree at EOU: \_\_\_\_\_
- ☐ I am taking courses for the following certificate at EOU: \_\_\_\_\_
- ☐ I am taking courses for teacher certification or recertification in \_\_\_\_\_  
for the state of 

--	--

 (Please attach documentation from that state). Discipline \_\_\_\_\_

I will complete my program this ☐ summer, ☐ fall, ☐ winter, ☐ spring, or ☐ in a future academic year.

**I have read the classifications on page two and hereby certify that I am not working on a graduate program, nor am I working on a fifth-year program. I also understand that I must fill out a separate form at the time of registration for each class that I wish to reserve for graduate credit. If my status changes in any way, it is my responsibility to inform the Registrar and Financial Aid Offices.**

\_\_\_\_\_  
Student's Signature\_\_\_\_\_  
Date

**Please continue to page two!**

Please submit to: EOU FINANCIAL AID OFFICE, INLOW HALL # 104, ONE UNIVERSITY BLVD, LA GRANDE, OR 97850-2807

Fax: 541-962-3661; eFax: 541-962-3095

Secure Document Upload: <https://static.eou.edu/share-file/financial-aid.html>

**Questions?** Call 541-962-3550 or email [fao@eou.edu](mailto:fao@eou.edu).

More financial aid information online at [eou.edu/fao](http://eou.edu/fao)

Page 1 of 3

Please put the student's name and ID number on all attached documents to prevent processing delays.

**Post-baccalaureate Student Classification:**

A holder of an accredited baccalaureate degree who has not been admitted to a graduate degree program and who submits an official application of admission to pursue a second baccalaureate degree or enroll in coursework not to be used for graduate credit will be called a post-baccalaureate student. Post-baccalaureate students will be assessed tuition based on the courses taken, undergraduate courses will be assessed tuition at undergraduate rates and graduate courses will be assessed tuition at graduate rates.

Post-baccalaureate students who would like to be reviewed for financial aid eligibility need to fill out the form for review of eligibility. If a post-baccalaureate student is eligible for financial aid, that student's status will be updated to post-baccalaureate FA eligible.

Baccalaureate degree holders who are admitted to post-baccalaureate status at undergraduate tuition rates are precluded from claiming graduate credit for graduate hours taken while in that status.

Students who have been admitted to a graduate program may apply as a post-baccalaureate student only if the graduate degree has been awarded or if the student has been dropped from the degree program by the institution, or upon a request approved by the dean of the graduate school for voluntary relinquishment of graduate status.

**Graduate Student Classification:**

A graduate student is one who holds an undergraduate degree from an accredited college or university and is admitted to graduate degree program.

Initial here to signify that you understand these classifications:

**Note: Federal Direct Loan eligibility requires at least ½ time attendance in each term you receive them.**

- ! Based on the academic plan you submit with this form, loans may be canceled for terms in which you do not have at least six credits scheduled.
- ! If you will be attending fewer than three terms and graduating this academic year, your student loans may be prorated.

**You must submit an approved course list at least two weeks prior to the start of your first term for the academic year in order to receive timely disbursement of financial aid.**

Work with your EOU academic advisor (found on your student profile in Mountie Hub) to schedule this year's academic plan.

- ! If you need to adjust your plan for a particular term, you must submit a new schedule for that term at least two weeks prior to the start of the term for timely disbursement of financial aid.
- ! If you will not complete your program in one academic year, you must complete a new form in the next academic year.

**Please continue to page three!**

**REQUIRED:**

**-EOU ACADEMIC ADVISOR ONLY-**

I certify that, to the best of my knowledge, \_\_\_\_\_  
is eligible to receive the degree/license listed on page one of the PB FA Request form. I also certify that I  
have approved the program as it is scheduled below, and that if the student follows this plan, s/he will  
graduate/finish on time.

If this is a change to a previously submitted plan, check this box: ☐

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

**Any changes necessary to this plan must be approved by your EOU academic advisor and submitted to the Financial Aid Office at least two weeks prior to the start of the respective term.**

**If your enrollment level plans or graduation date change, please submit an enrollment revision and/or loan revision request form (downloadable from [eou.edu/fao/fao-forms/#lae](http://eou.edu/fao/fao-forms/#lae)).**

Summer 2023 Schedule		
Course Prefix	Number	Credits

☐ No change to previously submitted schedule.

Fall 2023 Schedule		
Course Prefix	Number	Credits

☐ No change to previously submitted schedule.

Winter 2024 Schedule		
Course Prefix	Number	Credits

☐ No change to previously submitted schedule.

Spring 2024 Schedule		
Course Prefix	Number	Credits

☐ No change to previously submitted schedule.

**Please sign again if you made changes:**

*When your purpose on page one did not*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

*change, but you need to reschedule classes, please resubmit only this page.*

All submitted documents become part of your official record and therefore cannot be returned. Documents that become part of your Educational Record are protected for privacy under federal law (FERPA).

Please submit to: EOU FINANCIAL AID OFFICE, INLOW HALL # 104, ONE UNIVERSITY BLVD, LA GRANDE, OR 97850-2807

Fax: 541-962-3661; eFax: 541-962-3095.

**Questions?** Call 541-962-3550, email [fao@eou.edu](mailto:fao@eou.edu)

Secure Document Upload: <https://static.eou.edu/share-file/financial-aid.html>

or visit [eou.edu/fao](http://eou.edu/fao).