**Study Abroad/Financial Aid Check List**

Your financial aid budget needs to be adjusted to the cost of your study abroad program. To do that, we need information from you. Remember, this is an ***estimated*** cost of attendance.

If you have other financial aid requirements, like verification, those will have to be completed before your budget can be adjusted. Check with financial aid. You should also check your “holds” and “requirements” on Webster.

The following is a list of items needed in order to complete the adjustment for your study abroad program. We cannot accept a typed list of information. We need a copy of the information from the study abroad brochure or from their website.

\_\_\_ Provide certification from the Study Abroad Coordinator that you are in an approved program. This can be just an email from her/him.

\_\_\_ Provide certification from instructor specifying how this program (Field School only) relates to your degree requirements.

\_\_\_ Provide the name of the company that is handling your program.

\_\_\_ Cost of the program. This should include an itemized list of what the costs cover. Some programs also provide a list of what it does NOT cover. Provide both if you can.

\_\_\_ Dates of the program.

\_\_\_ Destination of the program.

\_\_\_ Cost of transportation. If you have bought a ticket, provide a copy. If you have not, please search the web for at least three round-trip air fares.

\_\_\_ We need all of your contact information: Name, phone and email.

**Bring (mail or fax) all of the information to the Financial Aid Office.**

Office of Financial Aid

Eastern Oregon University

One University Blvd.

La Grande, OR 97850

Inlow Hall, Room 104

Fax: 541-962-3661

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