


2026-2027 Academic Personnel Procedures Schedule

		First Year Review	Second Year Review	Third Year Review	Fourth Year Review	Tenure and/or Promotion Review	Post Tenure Review Biennial	Fixed Term	Adjuncts	Sabbatical & Faculty Scholar Program	Sabbatical & Faculty Scholar Reports for prior AY
Faculty Notified (From)		End of first week of fall term (Dean)	2 nd week of May (Dean)	2 nd week of May (Dean)	2 nd week of May (Dean)	2 nd week of May (Dean)	End of the first week of fall term (Dean)	2 nd week of May (Dean)	2 nd week of May (Dean)	End of first week of fall term (Provost office)	End of first week of fall term (Provost office)
Faculty Complete File (and Submit to)		---	---	12/18/26 (Dean's office)	11/13/26 (Dean's office)	12/18/26 (Dean's Office)	End of first week of winter term (Development plan to Dean)	12/18/26 (Dean's office)	12/18/26 (Dean's office)	12/1/26 (Dean's Office)	12/18/26 (Provost and Dean)
Completed By	Dean	3/1/27	12/15/26	1/15/27	12/1/26	1/15/27	Dean will meet with faculty by end of ninth week of winter term	3/15/27	---	12/11/26	---
	CPC	---	---	2/19/27	---	2/19/27	---	---	---	12/04/26	---
	FPC	---	---	3/19/27	---	3/19/27	---	---	---	---	---
	Provost	---	---	5/3/27	---	5/3/27	--	---	---	12/18/26	---
President Announces		5/14/27	---	5/14/27	---	5/14/27	---	---	---	---	---

Dates for this schedule are obtained from the Retention, Tenure, Promotion Handbook

Updated May 2026