

EPCC Minutes

April 14, 2009

Attendance:

Colleen Johnson
Kenn Wheeler
Sarah Witte
Carol Lauritzen
Dea Hoffman

Darren Dutto
Sally Mielke
Mike Pierce
Miriam Munck
Marilyn Levine

Tony Tovar
Donald Wolff
Ellen Krieger

Decisions:

1. Approve minutes dated 4/7.
2. ED 220- Approved
3. LS 401, 402, 403 – This is being brought forward as an administrative issue. This will enable the colleges to align the capstones with the college faculty who are teaching. This came about because of the budget and a system for paying faculty based on capstone is necessary.
 - Colleen asked why this didn't follow the correct process? This request was not brought forward to either the LS committee or the A&S College. She would prefer to postpone the decision until it follows the correct process.
 - Marilyn and Carol believe that this is only a technical change and there is no reason to be brought forward to the college.
 - Mike moves to approve, Darren seconds.
 - The LS 401 will be put forward on a course title change
 - The LS 402, 403 will be put forward on a NEW course form.
 - This change will be put into effect immediately.
4. WR Certificate-The program description is reviewed. Sally asks about the ED 503 course. It is titled *Teacher research* on the form; however, in the catalog it is titled *Masters project*. Clarification is requested. This certificate will not be approved. It will be discussed at the April 28th EPCC meeting.
5. WR 550- APPROVED

Discussion:

1. Suggested that the New Form request be modified to require an explanation regardless of the course being taught in load or not.
2. Catalog language-Should we consider a template for catalog language? Tony will draft a template and this discussion will be added to a future agenda for discussion.
3. EPCC members reviewed the memo sent by Michael Jaeger clarifying the role of EPCC. It was determined that the Deans council would be responsible for the "resource" issue regarding new courses and programs. EPCC is to understand that the Deans are required to provide this information to Deans council. Once the Dean signs off on the EPCC forms and forwards them for approval, the resource issue has been discussed.
4. Marilyn questioned the requirement that has been put forth regarding the certificate programs. She asked if the committee would consider revising the requirement to number of courses rather than number of credits. She indicated that the computer science program would like to bring forward a certificate program but it does not meet the minimum credit requirement. This will be added to an agenda for discussion.

5. Civic Engagement/Further Learning rubric-The committee reviewed the changes to the civic engagement/further learning category. Suggestions were made and Sarah will make modifications and share via email with the group. This discussion will continue at the April 28 meeting.
6. GEC-The committee discussed the evaluation review criteria that has been drafted and started to address some of the comments that faculty have communicated. Colleen will make modifications and share via email. This discussion will continue at the April 28 meeting.
7. The committee agreed that all 400 level courses should be removed from GEC. Colleen suggested that we email the faculty being affected letting them know about the changes and providing them an opportunity to change the course number as long as it fits the current criteria being set forth. The deadline for making changes to courses will be end of fall term 2009.