

## EOU EH&S Laboratory Prevention Assessment Survey

<b>DATE:</b>				<b>Reschedule in 1 year</b>	
<b>BUILDING:</b>					
<b>DEPARTMENT:</b>					
<b>ROOM#:</b>					
<b>PI NAME/PHONE/EMAIL:</b>					
<b>RESEARCH ACTIVITIES:</b>					
<b>SURVEYOR NAME:</b>					
<b>Y</b>	<b>N</b>	<b>NA</b>	<b>Item</b>		<b>Comments</b>
<b>Written Laboratory Safety Policies and Procedures</b>					
			Is there a current EOU Chemical Hygiene plan accessible?		
			Are emergency phone numbers posted in lab near telephone?		
			Do employees have ready access to MSDSs?		
			Do you have chemicals that you purchased & store yourself?		
			Is food and drink only consumed outside of the laboratory?		
<b>Employee Training</b>					
			Have student workers or TAs attended Chemical Safety training course CHEM 285?		
			Have faculty and researchers reviewed the CHP within the last 12 months?		
			Are CHP training records complete & available upon request to outside inspectors?		
<b>Emergency Kits/Safety Equipment</b>					
			Do the workers know where First Aid & spill kits are located?		
			Are eyewash/showers accessible within 10 seconds (approx 50 ft)?		
			Are emergency eyewash and shower stations free of obstructions?		
			Has emergency shower & eyewash been inspected & tested in past 3 mos.?		
			Can ALL chemical work be done more than six inches into a fume hood?		
			Have fume hoods been tested and certified in the past year?		
			Are fume hood sashes in good condition and being used at the proper setting?		
			Are chemical fume hoods kept uncluttered so that air flows properly?		
			Are appropriate hazard warning signs (chem/rad/bio) posted in Lab?		
<b>Fire/ Electrical safety/Seismic</b>					
			Are aisles, exits, and adjoining hallways maintained free of obstructions?		
			Are fire extinguishers easily accessible and free of obstructions?		
			Have fire extinguishers been inspected in the past year?		
			Are there 18 inches of clearance between stored items and fire sprinklers?		
			Do suspended ceilings have all of their ceiling tiles in place?		
			Are extension cords used only as temporary wiring?		
			Are extension cords or power strips not daisy chained to each other?		

			Are electric cords in good condition with no breaks or exposed wiring?	
			Are tall bookcases, filing cabinets, & furnishings near doorways & exits secured?	
<b>Hazardous Material Safety</b>				
			Are all containers clearly labeled with their contents, primary hazard(s), PI, initials & date?	
			Are all containers in good condition (not corroded or leaking)?	
			Are incompatible hazardous materials segregated?	
			Are hazardous materials storage cabinets properly labeled?	
			Is the amount of flammable liquids outside of storage cabinets under 10 gallons?	
			Are chemical & waste containers kept 2 ft. away from sinks?	
			Have peroxide forming compounds exceeded their expiration dates?	
			Are peroxide formers labeled with the date they were opened and expiration date?	
			Have empty bottle been removed and delieveried to stockroom?	
			Have any chemicals exceeded their expiration date?	
			Are compressed gas cylinders secured to prevent them from falling or tipping?	
			Are incompatible compressed gas cylinders stored separately?	
			Are laboratory surfaces organized and clean of gross chemical contamination?	
<b>Hazardous Chemical Wastes</b>				
			Are chemical waste containers compatible with contents & in good condition?	
			Are chemical waste containers closed?	
			Are chemical wastes segregated by hazard class?	
			Are chemical waste containers labeled?	
			Is the lab free of chemicals that are expired or unneeded?	
<b>Biological Safety</b>				
			Are blades, needles & other sharps promptly disposed of in sharps containers?	
<b>Personal Protective Equipment</b>				
			Is PPE identified in the CHP, available to lab workers, and in good condition?	