

Student Veterans Association of Eastern Oregon University

Bylaws

ARTICLE I: Purpose

Section 1.1. The purpose of the Student Veterans Association of Eastern Oregon University is to provide support for student veterans and their families. Furthermore this organization is dedicated to bringing understanding to this community of veterans issues, how best they can be addressed, and to bridge the gap between veteran, civilian, and aspiring service members. It is also the purpose of this organization to continue serving our school, our community, and one another through the many skills that we possess. Finally, this organization is seeking to represent our veteran students on the student board and in front of the administration of this great institution for the purpose of ensuring the fair and equal treatment of our veteran population.

Section 1.2. The goals and activities of the Association will consist of the following:

- a. Develop a resource guide that includes all forms, documents, lists of service organizations and contact information useful for veterans, aspiring service members and their families.
- b. Provide a peer support network for student veterans and their families.
- c. Educate the college community about the experiences of student veterans through presentations and other related events/activities.
- d. Work with the college administration to meet the needs of student veterans.
- e. Provide services for disabled veterans.
- f. Provide outreach programs to potential student veterans.
- g. Work with the Department of Veterans Affairs, the Department of Defense, Veterans Service Organizations, and other military associations to provide information for student veterans and their families.
- h. Attend/participate in campus and local military recognition events and programs (Veterans Day, Memorial Day, etc.).

ARTICLE II: Membership

Section 2.1. Membership shall be made up of veteran students, faculty, administration, and non-veteran students from Eastern Oregon University and its affiliates (I.E. those students attending Oregon State University on the EOU campus).

Section 2.2. Membership Requirements are as follows: Must be a registered student at EOU or one of its affiliates, see above example, or a faculty or administrator thereof.

ARTICLE III: Officers

Section 3.1. The officers of the Association shall be President, Vice President, Secretary, Treasurer, and Events/Activities Officer.

Section 3.2. A Faculty/Staff Advisor shall be appointed to oversee and provide a buffer between students and administration. There shall be no more than two and no less than one Faculty/Staff

in Advisory roles at any given time unless approved by students of the organization in a popular vote.

Section 3.3. In the event of the incapacity of an officer, the Association shall, establish a nomination and election procedure for replacing said officer.

Section 3.5. All officers must be in good standing, academically and behaviorally, per existing guidelines and policies of Eastern Oregon University.

Section 3.6. All officers shall be veterans (other than Faculty/Staff).

ARTICLE IV: Officer Eligibility

Section 4.1. Any full time or part-time undergraduate student attending Eastern Oregon University or that segment of Oregon State University that is on Eastern Oregon University's Campus and is a military veteran, may run for office.

Section 4.2. Members of the ROTC shall NOT be eligible for officer positions in the Student Veterans Association of Eastern Oregon University.

Section 4.3. Members seeking office shall maintain a GPA of 2.00 or higher.

Section 4.4. Members seeking office shall NOT hold office in another Eastern Oregon University Club unless they are transitioning out of aforementioned club and elections overlap by no more than 2 weeks.

Section 4.5. All officers shall be in otherwise good standing with both the university and the DOD.

ARTICLE V: Emergency Panel

Section 5.1. Members of the Association have the right to assemble an emergency panel, made of members voted in by a majority vote, to address issues such as the replacement of an officer or the possibility of officer misconduct.

ARTICLE VI: Duties of the Officers

Section 6.1. The President shall be the presiding officer of all general meetings and shall oversee all activities; Represent the organization on campus; Ensure that the Association is operating in conformity with the standards set forth by Eastern Oregon University; Maintain communication with the organization Advisor; and Discharge the responsibilities normally adhering to the office.

Section 6.2. The Vice President shall preside at all meetings if the President is absent; succeed to the presidency in the event of the death, disability, or resignation of the President; assist the President in representing the club to internal and external constituencies; and discharge the responsibilities normally adhering to the office.

Section 6.3. The Secretary shall maintain an accurate record (minutes) of the association's transactions; maintain a membership directory; correspond when necessary with University administration and other recognized organizations; and discharge the responsibilities normally adhering to the office.

Section 6.4. The Treasurer shall oversee the receipts and disbursement of the funds of the club, while keeping an accurate and itemized account thereof; prepare the annual budget request of the club for submission to Association; Shall follow the funding policies of the University; collect dues, if required; arrange fundraising opportunities for the Association; and discharge the responsibilities normally adhering to the office. At the end of the academic year, a financial statement shall be compiled and submitted to Association at the last general meeting of the year. The financial statement will be signed by the Treasurer and the President.

Section 6.5 The Events/Activities Officer shall assist in planning and implementing club activities.

ARTICLE VII: Officer Election and Term of Office

Section 7.1. Election of officers will require a majority vote from the veterans of the membership. If a candidate fails to receive a majority of votes, a run-off election will be held with the top two candidates that received the most votes.

Section 7.2. Election of officers will be held during the last scheduled meeting in April. The new officers will take office July 1.

Section 7.3. The term of office will be one full year coinciding with the University's fiscal year.

ARTICLE VIII: Officer Replacement

Section 8.1. The Vice President shall succeed to the presidency in the event of the death, disability, or resignation of the President. Vacancies in other offices, including the Vice President office, due to voluntary or involuntary resignation, expulsion, impeachment, or death of the incumbent shall be filled at a special election called by the President and or an emergency panel.

ARTICLE IX: Committees

Section 9.1. The Association shall establish such Standing and Ad-hoc committees as necessary to accomplish its purposes.

Section 9.2. The chairperson of each committee shall be appointed by the President with the proposed chairperson's consent.

Section 9.3. The chairperson of each committee is responsible for organizing regular meetings of that committee, and for the timely delivery of progress reports at the general meeting. The chairperson is also responsible to keep the Association officers informed about any major developments in their planned activities.

Section 9.4. Committees may adopt such policies and procedures as they determine necessary for the proper and responsible management of their duties and powers with the approval of the membership.

ARTICLE X: Meetings

Section 10.1. The dates and times of the regular meetings of the Association shall be determined at the first meeting of the new semester.

Section 10.2. A quorum shall consist of the presence of the majority of the voting members.

Section 10.3. Agendas for meetings shall be prepared and provided to all officers seventy-two hours prior to the meeting via e-mail and/or hard copy.

Section 10.4. Meetings shall be called by the President, the Board of Directors, or by 2/3 majority vote of the membership.

Section 10.5. Meetings must be announced 2 weeks prior to the meeting to the entire membership.

Section 10.6. Special meetings shall be called by the President when need arises.

ARTICLE XI: Voting

Section 11.1. Voting on all matters pertaining to the Association, including financial and electoral matters shall be limited to members currently enrolled at Eastern Oregon University or those portions of affiliated schools that are on the campus thereof.

ARTICLE XII: Finances

Section 12.1. Funds raised, donated or otherwise contributed to the Student Veterans Association shall be deposited in an account maintained by Eastern Oregon University.

Section 12.2. The association may establish reasonable dues that must be paid by all members. The amount of the dues will be determined in the beginning of the academic year by the Board of Directors and presented to the general membership for a $\frac{3}{4}$ vote. (The club may also elect not to collect dues for any given academic year.) The Treasurer shall maintain all financial records and shall countersign with the President for all organization transactions.

Section 12.3. In addition to Association dues, this Association may conduct fundraising initiatives of its own choosing the support local activities. Individual donations in support of the Association's purposes may be solicited.

Section 12.4. The Association President, along with the Association Treasurer, shall propose an annual budget for adoption and shall also arrange for an annual audit by a committee of at least two club members, the Treasurer and the Advisor.

ARTICLE XIII: Advisor

Section 13.1. The Advisor shall maintain communication and meet with the officers regularly; maintain awareness and approval of all financial expenditures; ensure that the association is operating in conformity with the standards set forth by Eastern Oregon University.

ARTICLE XIV: Non-Discrimination Policy

Section 14.1. The Student Veterans Association of Eastern Oregon University does not discriminate on the basis of race, sex, age, religion, creed, color, handicap, disability, veteran status, national origin, ancestry, or sexual orientation.

ARTICLE XV: Non-Hazing Policy

Section 15.1. The Student Veterans Association of Eastern Oregon University will not practice any physical or psychological forms of hazing, and that members are free to discontinue their membership without undue pressure or interference.

Section 15.2. Any members that are found to have committed hazing may have their membership revoked.

ARTICLE XVI: Amendments to Bylaws

Section 16.1. These Bylaws may be amended and subsequently ratified at any time, with the majority approval of the Board of Directors and with a 2/3 majority of the membership.

Members will be given 15 days to consider amendments.

Section 16.2. Minor language change, error correction, or ambiguity not affecting substance may be made at any time.

ARTICLE XVII: Ratification

Section 17.1. This document shall become effective as the bylaws of the Association one (1) day after it is ratified by the membership.