

**CONSTITUTION OF THE
PRE-PROFESSIONAL HEALTH CLUB (PPHC)**

ARTICLE I NAME OF THE ORGANIZATION

SECTION 1: The name of this organization shall be The Eastern Oregon University Pre-Professional Health Club

ARTICLE II PURPOSE OF THE ORGANIZATION

SECTION 1: The purpose of the EOU Pre-Professional Health Club is to provide activities and services that prepare students for their professional programs. We hope to promote volunteer and job shadowing and awareness of graduate school opportunities.

ARTICLE III MEMBERSHIP

SECTION 1: Application for membership

Students may join any time during the academic calendar year. Students may attend the first meeting of the year, usually held within the first two weeks of the academic year to obtain membership information or contact an officer of the club.

To be considered a member, club dues of \$5.00 are to be paid directly to the club treasurer or to the club advisor. Along with the payment of dues, an OrgSync account needs to be created and the PPHC organization needs to be joined.

SECTION 2: Active and inactive membership shall be defined as:

An Active Member Must:

Join PPHC OrgSync

Pay Dues

Regularly attend meetings

Participate in fundraising and sponsored events and log volunteer hours in OrgSync

An inactive Member has not:
Joined PPHC OrgSync
Has not paid dues
Regularly attended meetings or participated in fundraising activities or sponsored events

SECTION 3: There shall be an Alumni Membership granted to club members who have been accepted into a professional program if they have been active in the club for at least one academic year.

SECTION 4: Termination of Membership and Reinstatement of Membership

Student's membership will be revoked if:

If PPHC OrgSync has not been joined and dues are not paid and there is no active participation in group meetings, activities, fundraising, and not actively logging hours in OrgSync.

If the student steals money from the club account, this will result in automatic dismissal, appropriate academic and/or civil charges, and inability to rejoin the club at any time.

Student's membership can be reinstated by:

Joining PPHC OrgSync, paying dues, and attending meetings and club events, and actively logging the hours.

ARTICLE IV STATEMENT OF NON-DISCRIMINATION (required)

The practices and policies of EOU Pre-Professional Club do not:

SECTION 1: Exclude from being hired, or otherwise discriminate against any individual with respect to her/his compensation, terms, condition, or privileges of employment, because of such individual's race, color, creed, religion, age, sex, Disabled Veteran or Vietnam

Veteran.

SECTION 2: Exclude or expel from membership or limit membership because of such individual's race, color, creed, religion, age, sex, national origin, handicap, sexual orientation or status as a Disabled Veteran or Vietnam Era Veteran

*Amendment to Title IX of the Education Amendments of 1972. The Senate amendment amends Section 901 (a) of the Education Amendments of 1972 (Public Law 92-318, 86 Stat. 373), relating to the prohibition of sex discrimination to provide that Section 901 shall not apply to membership practices of:

1. certain social fraternities and social sororities consisting primarily of students in attendance at an institution of higher education; and
2. voluntary youth service organizations including the YMCA, the YWCA, Girl Scouts, Campfire girls and Boy Scouts, the membership of which traditionally has been limited to persons of one sex and to persons 19 years of age or less.

ARTICLE V OFFICERS OF THE ORGANIZATION

SECTION 1: The elected officers of this organization shall be President, Vice President, Secretary, Treasurer, Fundraising Coordinator, and Public Relations.

SECTION 2: Terms of office for an officer shall be one academic calendar year unless an officer chooses to resign his or her post.

The Officers Elect will hold office for the last two months of the academic year in conjunction with the current officers

SECTION 3: Each officer shall chair/co-chair at least one event per academic year. All officers must be sophomore standing at the time of

holding office with at least a 3.0 cumulative GPA. If GPA is below 3.0 there will be a 2 term probationary period whereby the GPA must be increased to a 3.0. Probationary status will be required meeting with club advisors. Attending meetings is mandatory, and if unable to attend email communication is required. Officers shall be a resource to club members and event chairs. All officers will be required to be certified drivers through Eastern Oregon University.

The duties of the president will be the following:
Set the time and run officer and general club meetings.
Meet regularly with club advisor.
Assist in club activities.
Approve logged hours on OrgSync.
Delegating duties as seen fit.

SECTION 4: Vice-President duties:
Assist the President in his or her duties as needed.
Conduct elections.
Manage signup sheets and distribute to appropriate persons.

SECTION 5: Secretary's duties:
Assist the President and Vice President in their duties.
Take minutes at all officer and club meetings and post to OrgSync.
Reserve rooms for officer and club meetings.
Responsible for all thank you correspondence.

SECTION 6: Treasurer's duties:
Assist the President and Vice President in their duties.
Handle the regular maintenance of the club accounts.
All account transactions must be maintained on OrgSync.
Presentation of account details to club members.
Responsible for cash box for club events.
Responsible for withdrawals and deposits of banking transactions.

SECTION 7: Fundraising Coordinator duties:
Actively seek out fundraising opportunities.
Responsible for at least one fundraising event shall occur each term.

PR

Responsible for advertising of club meetings, approve advertisements for club events, and aid in dispersion and posting of information.

Methods of advertisement will include but are not limited to OrgSync, Flyers, Facebook, and Electronic Signage on campus. Additional advertisements may include The Voice, KEOL, and other local venues.

SECTION 8: Termination and removal procedures:
An officer will be terminated if:

The officer has stolen money from the club account.
The officer has stolen money while in the middle of a fund raiser
The officer has not completed his or her duties as outlined above, as voted on by a quorum of 51% of attending regular membership.

ARTICLE VI ELECTIONS

SECTION 1: Time of elections

Elections for the following academic year will be held early in spring term of the previous academic year.

If no officers are elected at this time, the club advisor will organize the first meeting and elections in the fall of the next academic year.

SECTION 2: Nominations, Eligibility to Vote, and Voting method

Nominations:

Officers will be nominated and seconded by individuals at the time of the general meeting or via PPHC Orgsync.

Eligibility to vote:

Only Eastern students can be voting members of a campus club.

Voting method:

There will be an Orgsync query for nominations, and the voting will be available for 48 hours. The voting dates will be

announced at a regular club meeting.

ARTICLE VII MEETINGS

SECTION 1: Frequency of meetings

Meetings will be held every other week. Notice of meetings will be handled by PR.

SECTION 2: Emergency Meetings

Emergency Meetings can be called by any club officer, member or the club advisor by notification of the officers. 24 hour notice must be given. PR will be responsible for communication.

ARTICLE VIII QUORUM

SECTION 1: There must be 51% of attending regular membership in order to transact business legally

ARTICLE IX FINANCIAL PROVISIONS

SECTION 1: Dues will be set and voted on by the Officers.

SECTION 2: All purchases and reimbursements will require three signatures: the treasurer's, the club advisor's and one additional authorized signature. Itemized documentation is required prior to obtaining signatures.

Prior to events that will cost money involving partnerships with other organizations and or clubs a detailed contract must be signed by advisors and presidents of both parties.

ARTICLE XI ENACTION CLAUSE

SECTION 1: This Constitution shall become effective upon approval by the Student Affairs Committee.