

Eastern Oregon University SUBMISSION APPROVAL FORM GRANT, RESEARCH & SPONSORED PROJECTS		Proposal Type (check box) Notice/Letter of Intent <input type="checkbox"/> Pre-proposal <input type="checkbox"/> New Proposal <input type="checkbox"/> Sub-grantee <input type="checkbox"/> Renewal/Continuation <input type="checkbox"/> Supplemental <input type="checkbox"/>
Date Received:	Control #	
Note:		

All applicants must secure institutional approval prior to submission. EOU reserves the right to reject an award or withdraw an application made without approval. **The PI/PD is responsible** for completing this form and obtaining all necessary signatures, prior to submitting the grant application to the agency.

Principal Investigator/Project Director			
Co PI/PD			
Department			
Telephone /Email			
Project Title			
Project Period (From – To)			
Funding Agency			
CFDA No. (sub-grants also)			
Submission Deadline			
Amount Requested from Grant	\$		
Indirect Cost Recovery	\$		
EOU Cost Sharing or matching funds	Cash = \$	In kind =	\$
Partner Cost Sharing or matching funds	Cash = \$	In kind =	\$
Total Project Cost (cash + in kind)	\$		

Department and University Approvals: By signing this form I am certifying that this proposal is consistent with the mission of the department and the University, and that I am in agreement with the scope of work and project budget.

Reviewer	Signature	Date
Principal Investigator/Project Director		
Budget Authority		
Dean of School/Administrative VP/Director		
Executive Vice President & Provost		
Grant Accountant		
VP Finance & Administration		

Please submit this completed and signed form along with the grant application and budget to Carrie Pollard in Inlow 208, at least two weeks prior to the grant submission deadline. Contact Carrie at 962-3856 or cpollard@eou.edu with questions.

For budget information on salary and fringe, contact LeeAnn Case at 962-3515 or lcase@eou.edu.

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