

Budget & Planning Committee  
Inlow Hall 201  
October 27, 2015, 1-3pm

**Present:** Ken Watson, Stephanie Upshaw, Sandy Henry, Gerri Silveria, Steve Tanner, Marianna Baykina, Ted Takamura, Brandon Monroe, Jeff Carman, David Lageson, Addie Beplate, Madeline Martens, Rachel Storey, Tessa Ortman, Lara Moore, Holly Chason, LeeAnn Case and Teresa Carson-Mastrude

The meeting was called to order at 1:05pm

**Board F&A Committee Structure (and synergy with B&P)**

EOU VP Lara Moore discussed the Board Committee structure with the group and noted that it is her intent to move both this committee and the board committee through processes/discussions in tandem where possible. Moore would like the Budget & Planning Committee to meet the Tuesdays after the BoT Finance & Admin Committee meetings to enable clear communication between both committees.

**Walk-through the EOU Board of Trustee's F&A Committee Charter**

The group discussed the Charter and it was noted that the last page outlines the Finance & Admin Committee guidelines. VP Moore is working on a calendar to schedule items such as tuition setting, etc. Moore also reminded the group that EOU BoT Committee Meetings are open to the public.

**Schedule and type of budget reporting to B&P**

The B&P Committee reviewed several types of budget reports that will be reviewed by the Finance & Admin Committee. VP Moore will provide monthly reports for the B&P Committee Meetings.

**FY16 Preliminary Operating Budget**

The group reviewed the preliminary operating budget and it was noted by VP Moore that this report was prepared two weeks prior so the information is not current. It was noted that 4<sup>th</sup> Week numbers had just been reported and enrollment is down approximately 6% therefore, the proposed budget will need to be adjusted.

**SEIU Contract Cost Update**

Moore reported to the group that the SEIU contract had been ratified and it includes COLAs and step increases each year for 2 years. The TRU Universities will receive an allocation from the state to offset the cost of these raises.

**Eastern Promise Financial Update**

The committee discussed the Eastern Promise program which was previously funded by a grant. The grant is no longer funded, but at this time the program will continue as it is bringing in more \$ than it is costing. The program will again be reviewed at the end of the fiscal year.

**Capital Budget Update**

HECC will review capital budget requests in August/September. EOU will be defining its "asks" soon. David Lageson (Director of Facilities) reviewed a list of deferred maintenance projects that his department has been working on.

**Update on Campus Childcare Plan**

Vice President Moore reported to the committee that at this point, more funding is needed for this project to move forward. Lara has been meeting with several off-campus groups to discuss options for funding requests. The students in attendance noted that they would like to see this project move forward and also noted that it was their understanding that students would be given a reduced rate for childcare. VP Moore noted that at this point, it is not certain what the daycare rates would be if funding is secured for the center.

**Other**

The students noted that they would like to discuss student-pay rates. Vice President Moore referred them to Xavier Romano (VP for Student Services) to discuss this.

The next meeting will be held November 24, 2015.

The meeting was adjourned at 2:20pm.

Respectfully Submitted

Teresa Carson-Mastrude