

Budget and Planning Committee
Meeting Minutes
November 17, 2011
Inlow Hall 201

Present: Ken Watson, Les Mueller, Ray Brown, Joyce DePriest, David Lageson, Katrina Gaines, Jeff Carman, Demetria Tsiatsos, Ben Stauffer, Stephen Jenkins, President Bob Davies, Lon Whitaker, Andy Ashe, Sue Cain and Teresa Carson-Mastrude

Ken Watson called the meeting to order at 10:02am

Minutes from the previous meeting were approved.

SUSTAINABILITY PLAN DISCUSSION:

President Davies reviewed the campus announcement with the group and noted that State Revenue Projections were down \$106 million and 3.9% of EOU's reserves are gone. He also reported that he does not foresee further upcoming fiscal cuts. Davies noted that he has received questions and comments from the campus community regarding the plan but has not received better plans regarding our fiscal position. Les Mueller noted that it appears that most of the personnel cuts are in IT and feels that this is a concern due to EOU's level of on-line students. President Davies reported to the group that restructuring is being put in place for that department in order to better support IT. Vice President Lon Whitaker discussed with the group that cuts had to be made in order for EOU to maintain the 5% Fund Balance required by OUS. Mueller questioned Davies about faculty cuts (where/when). Davies noted that notices were given to faculty who are to be cut and explained the one-year delay. Ken Watson expressed the need to have an explicit contingency plan and questioned Budget and Planning's part of the process. President Davies and VP Whitaker discussed the Collaborative Budget Process with the group and also informed the group that Mike Jordan of DAS will be on campus December 9 to discuss the State's ten-year budget plan. It was also noted that SB242 will affect the budget process. President Davies also informed the group that Administrative Faculty will receive modest salary increases. These increases will only be at levels that EOU can afford and maintain and they will be rather small.

EOU BUDGET DISCUSSION - V.P. LON WHITAKER:

Vice President Whitaker noted that EOU's Sustainability Plan was approved and in place prior to his arrival at EOU. Ken Watson expressed concern about the personnel cuts in IT and was reassured by Whitaker that restructuring will be taking place in IT to address those concerns and to ensure service to students, faculty and staff. Les Mueller expressed concern that faculty members were not consulted about the upcoming cuts. Lon discussed with the group the plan for more involvement with the collaborative budget process that will be rolled out in the near future. The collaborative budget process will most likely begin with Facilities and their presentation will give other departments a point of reference when preparing their presentations.

Whitaker presented and reviewed the OUS Financial State Analysis which was received from Mike Green. He also noted to the group that this presentation is not for public use.

The group discussed the issue of access to budget information. Vice President Whitaker is hopeful that in the future this information will be more readily available and easier to understand.

COMMITTEE BY-LAWS DISCUSSION:

The group reviewed the proposed changes to the by-laws. Vice President Whitaker noted that his position should not be a voting member as this position represents EOU's cabinet/administration. Ken Watson will note the changes in the final draft.

MASTER PLAN STEERING COMMITTEE DISCUSSION:

The group briefly discussed what they see as essential to campus (i.e. – Quad, Stenard Garden, classroom buildings, IT space).

NEXT MEETING

The next meeting will be January 17th at noon.

The meeting was adjourned at 11:30am.

Respectfully submitted,

Teresa Carson-Mastrude