

**Budget & Planning Committee
Meeting Minutes
Inlow Hall 201
April 16, 2019
1-3 pm**

Chair Joe Corsini called the meeting to order at 1:00pm

Present: Joe Corsini, Lyle Henderson, Peter Wordelman, Dwight Denman (via phone), Gerri Silveira, Stephanie Upshaw (via phone), Brandon Monroe (via phone), Kate Townsend, Tressa Seydel and Leslie Thompson

Ex-Officio: LeeAnn Case, and Teresa Carson-Mastrude

Others: Lowann VanLeuvan (for John Garlitz), Jeremy David Jones

Absent: Lara Moore, Daysi Bedolla and Kerry Bullard

Approval of March 19, 2019 Minutes:

Motion: Lyle Henderson moved to approve the minutes from the March 19, 2019 meeting.

Second: Brandon Monroe

Discussion: None

Action: Motion passed – minutes are approved.

Action Items:

2019-2020 Tuition Recommendation: LeeAnn Case discussed the Tuition Advisory Committee's recommendation with the B&P Committee. It was noted that Tuition Forums with the students are being held during the month of April (April 11 and April 25). Also discussed was the possible change to the online rate for out-of-state students. The BoT Finance & Administration Committee will meet again on May 8th and will vote on a tuition rate recommendation that will go to the full board for approval. At this point the recommendation is a 4.9% increase in tuition.

Motion: Leslie Thompson moved to accept the TAC Recommendation

Second: Lyle Henderson

Discussion: The committee discussed the rate of increases over the years.

Action: Motion passed

2019-20 Room and Board Recommendation: Jeremy David Jones gave a presentation of proposed room/board rate increase of \$125 for 2019-2020.

Motion: Peter Wordelman moved to recommend approval by the BoT Finance & Administration Committee of the proposed rates.

Second: Gerri Silveira

Discussion: None

Action: Motion passed

FY20 E&G Recommendation: The committee discussed their confusion of their role in the budget process. Lyle Henderson recommended that President Insko meet with the committee and provide information on their role. A spreadsheet will be emailed to the committee members so they can note their support/non support for budget requests. Responses should be returned to Teresa by April 23rd.

Holly Chason gave an update of the process/progress. A group was convened in the fall and has worked with a consultant to identify criteria on this matter. The Learning House is the best fit with EOU for recruiting, marketing and retention services. The committee discussed the revenue sharing for these services. Holly is hopeful that this subject can be put in front of the Board of Trustees at the April 11 meeting. It was noted that if the projections are not a good fit for EOU, the contract will not be signed.

Discussion Items:

Non E&G FY20 Budget Overview: Information item only.

Capital Renewal and Repair: A Google document has been shared with the committee. Members are asked to add suggestions/requests to the sheet.

Master Plan Update: Peter Wordelman and Stephanie Upshaw have volunteered to server on a sub-committee which will be led by John Garlitz.

FY19 New Budget Request Updates: The materials were sent to the committee earlier in the week. Committee members are to review the information and be ready to discuss/make recommendations at the April 16th meeting. A decision on some if the requests will probably be put on hold until final financial numbers are received from the state.

Q2 Management Report: Information item only. The committee has previously reviewed the report which was approved by the BoT Finance Committee at their March 13 meeting.

Next Meeting: May 21, 2019

The meeting was adjourned at 3:00pm.

Respectfully Submitted
Teresa Carson-Mastrude