



EASTERN OREGON
UNIVERSITY

Official Transcript Request

FOR THE STUDENT TO COMPLETE

Please complete the information below, and then give this form to your high school counselor to complete immediately.

Personal information

Legal Name _____
Last First Middle

Current Mailing Address _____
City County/Province State (or country) Zip

Social Security Number _____ *See enclosed disclosure and consent statement.

Name of High School _____

Address of High School _____
City County/Province State (or country) Zip

**As soon as we receive your completed application and official transcript,
we can complete your application and get you an admission decision. Thank you!**

FOR THE SCHOOL OFFICIAL TO COMPLETE

We appreciate your prompt assistance in forwarding this student's official transcript. Thank you!

Counselor information

Counselor Name _____
Last First Title

Counselor Signature _____ Date _____

Counselor or Official's E-mail address _____ Phone _____

Please FAX this completed form and official high school transcript to 541.962.3418. Number of pages: _____

Or mail to: FAX number of School: _____

OFFICE OF ADMISSIONS
Eastern Oregon University
One University Blvd.
La Grande, OR 97850

*** Social Security Number Disclosure and Consent Statement** As an eligible educational institution, EOU must receive your correct social security number (SSN) to file certain returns with the IRS and to furnish a statement to you. The returns EOU must file contain information about qualified tuition and related expenses. Privacy Act Notice—Section 6109 of the Internal Revenue Code requires you to give your correct SSN to persons who must file information returns with the IRS to report certain information. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. For more information please refer to IRS code 6050S. You will be issued a student ID number for your academic record at Eastern. Revised: 11/20/2018