

PEH507: Administration of Sport & PE (Summer 2004, 3 credits)
Department of Physical Education & Health, Eastern Oregon University
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Description: The study of organization and management of physical education and sport at all levels. Designed for current or prospective administrators to further develop their administrative potential. Covers athletic director responsibilities, management in academic settings, organizational behavior, and various functions of management.

Goals: Students will . . .

1. Demonstrate acquisition of knowledge from textbook and notes by recalling information and synthesizing solutions on exams and projects.
2. Develop and present a major project related to administration.
3. Analyze and discuss issues in administration such as human resource planning, intramural programming, game management procedure, marketing, and discipline.
4. Demonstrate an understanding of current trends in administration of sport and physical education.
5. Acquire knowledge of various leadership and management theories.

Text: Select readings.

Requirements

- 40% Exams & Quizzes: As indicated on the class schedule
- 40% Assignments: The instructor will give various assignments throughout the term. All written work should be free of grammatical errors and written in good form.
- 20% Attendance and Participation: Contributions to in-class discussions.

Computer Technology

Each student will be required to submit or access assignments through various methods such as email (including attachments), Blackboard, the internet, Adobe Acrobat Reader, or a word processor. The student should be proficient in these activities and possess up-to-date software. For assistance with any of the required technology, contact computer support or read the help documentation accompanying the product. Blackboard also maintains a manual that is helpful for students. As a last resort, contact the instructor.

Late Work

Assignments are due as indicated by the schedule or instructor. All late work carries a penalty of 10 percent off the total possible of the assignment. No work will be accepted after the final exam.

Academic Honesty

Students are expected to exhibit honesty in their learning by turning in their original work and providing information from their own knowledge. Any students caught cheating, lying, or plagiarizing may fail the class and be subject to further discipline by the university. **Students are NOT allowed to log into another student's Blackboard account for any reason.**

According to www.webster.com "plagiarize" means "to steal and pass off (the ideas or words of another) as one's own," or, "use (another's production) without crediting the source." Eastern Oregon University's Online Writing Lab (OWL) maintains a website with information about plagiarism and how to avoid it. There is a link to this website from the instructor's homepage. Each student will be held responsible for knowing this information.

Online Exams

Exams are administered without a proctor. Students are allowed to utilize any sources such as the internet, classmates, discussion boards, text books, and additional readings. However, all information submitted must be original work from the student. To avoid penalties for plagiarism, all copied and borrowed materials from sources must be properly cited (see APA style guide at <http://www.eou.edu/~bsather/documents/apa.pdf>). The same rules apply for information taken from the textbook, class notes, and class discussions. All essay responses must also be original work. **Students are NOT allowed to turn in the same essays or copied materials from a partner's essays.**

Grades

Students may view their grade online throughout the term. A username, password, and web address will be provided by the instructor. Each student must monitor their grade throughout the term to ensure all assignments are turned in and grades have been entered correctly. The following are the percentages required for each letter grade:

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|----------|----------|----------|----------|-------|
| A 93+ | B+ 88-89 | C+ 78-79 | D+ 68-69 | F <59 |
| A- 90-92 | B 82-87 | C 72-77 | D 62-67 | |
| | B- 80-81 | C- 70-71 | D- 60-61 | |