



Fundraising Pre-Application Form

Eastern Oregon University’s Office of Grants and Sponsored Programs (OGSP) and University Advancement want to ensure your fundraising efforts are successful. To allow us to serve you better please fill out the following form and **return it to either University Advancement or OGSP**. This will help us determine which organization will best be able to assist you in reaching your goals. Either the OGSP or Advancement Office will contact you within two weeks with additional direction, comments and/or suggestions. Thank you!

Part I

Your name: _____ Today’s Date _____

Your department: _____

I will be fundraising via (check one)

- Applying for a grant (please continue to *Part II* of this form)
- Seeking funds, or other gifts from individuals (please fill out the *Fundraising Proposal* form with University Advancement, you do not need to complete the rest of this form)
- Seeking funds, gifts or advertising from businesses and/or corporations (please fill out the *Fundraising Proposal* form with University Advancement, you do not need to complete the rest of this form)
- Holding a raffle, auction, contest or sale (please fill out the *Fundraising Proposal* form with University Advancement, you do not need to complete the rest of this form)
- Using a combination of one or more of the methods listed above (please fill out the *Fundraising Proposal* form with University Advancement, you do not need to complete the rest of this form)

Part II

Please provide us with a brief explanation of the specific project/event or program you are fundraising for:

If known, please list the grants, deadlines and estimated amount of funds you would like to pursue (use additional paper if necessary):

Granting Agency	Agency’s Application Deadline	Estimated amount of funds pursued

Questions? Call Mike Sirrine at 2-3700 or Curtis Greenfield at 2-3576

FOR UA, Foundation or OGSP use only:

Today’s Date: _____

Assigned to: UA, TS UA, GG UA, Cg3 OGSP