PLEASE PRINT STUDENT NAME AND ADDRESS

Student Name _____
Last First Middle (Maiden or Other)

Address _____

City, State, Zip _____

Phone _____

Social Security Number _____

Attended EOU prior to 1992? ❑ yes ❑ no

POLICY GOVERNING ISSUE OF TRANSCRIPTS

1. A fee of $5.00 will be charged for the first official transcript and $1.00 for each additional copy ordered at the same time. The fee for unofficial transcripts is waived.
2. Transcripts are not issued until all outstanding accounts with the university are paid.
3. Only Eastern Oregon University transcripts will be issued. Copies of high school records or other college transcripts are not included. They must be ordered from the original institution.
4. Normally a minimum of four working days should be allowed for processing, except at end of sessions when more time is usually required to fill all requests.

Send to: (Print name and address)

Method of Payment:

Check or money order ___ Discover Card ___
Mastercard ___ Visa ___

Card # _____ Expiration date _____

I authorize Eastern Oregon University to release a copy of my transcript to the above:

Signature _____ Date _____

EASTERN OREGON UNIVERSITY

Eastern Oregon University
Registrar's Office
Inlow Hall 109
One University Boulevard
La Grande, OR 97850
Fax: 541-962-3799
Phone: 541-962-3519

Number of Copies

Official _____
Unofficial _____

Check Appropriate Boxes

- ❑ Currently enrolled as an EOU Student
- ❑ Not currently enrolled
- ❑ Last attended

  Term: _____ Year: _____
- ❑ Send Now
- ❑ Pick Up

Hold For

- ❑ Current term grades
- ❑ Recording of degree
- ❑ Removal of incomplete(s)
- ❑ Other _____