



EASTERN OREGON UNIVERSITY

Recommend to Hire or Change of Appointment

To: Provost/Vice President _____ From: _____
Name: _____
Mailing Address: _____
Position Title: _____
College/Department: _____

Appointment Dates: _____ to _____
Salary: 9 month rate (step _____)
12 month rate (Pay Plan ____, Range ____)

Rank: [] Instructor, [] Senior Instructor, [] Asst. Professor, [] Assoc. Professor, [] Professor, [] No Rank
Type of Appointment: [] Teaching faculty, [] Administrative Faculty, [] Executive Staff/Dean
Annualized FTE required, Term FTE required if less than 1.0

Conditions/Comments: (attach an additional page if necessary)

Position Budget: New position: [] Yes, [] No (name of person replacing _____)
Position number: _____
Index Code _____ Amount or Percent _____

Approved: Provost/Vice President _____ Date _____
Budget Office _____ VP Business/Finance _____ Date _____