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Minutes

EPCC

October 18, 2011

3:15 p.m.

Ackerman Alumni Room

Attending:

Karyn Gomez	Sally Mielke	Linda Jerfoke
Carolyn Bloyed	Mike Pierce	Jeff Dense
Brian Sather	Sarah Witte	
Kenn Wheeler	Ron Kelley	

Decisions:

1. Minutes 10.4.11 – APPROVED
2. Discussion: Courses that haven't been taught for many years, are they automatically deleted? Carolyn responds no, they are not deleted without paperwork.
3. Sally handed out an action items spreadsheet. She cut and pasted into a spreadsheet for quick reference. She will send out an electronic copy to Carolyn and Mike.
4. Jeff Dense – He states that the consent vs. action items are referenced in page 6 of the EPCC handbook and that process is working fine. He does feel the language regarding a "policy" needs to be clarified. He will forward a suggestion for the language. He also speaks about the need to set a deadline for curricular items at the end of a year. Faculty Senate is using too much valuable time at the end of the year approving/discussing curricular items. This deadline will be discussed further as it impacts the revised catalog and the print schedule.
5. Changes to NAT American Minor – APPROVED
 - NAT 110 – APPROVED
 - NAT 210 – APPROVED
 - NAT 310 – APPROVED
 - NAT 410 – APPROVED
6. For the record "this GEC review includes the first 3 learning outcomes but does not include review of the breadth outcome unless the program indicates." Also, per the provost recommendation we will not be re-evaluating current Gen Ed courses to verify they meet the current criteria. The revised criteria is to be used moving forward only.



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7. Sally sampled the GEC review process with a few programs. She shared her findings with the group and they agreed the review process would entail the following.
 - Each member of EPCC will review assigned programs. They will check the GLO map with the list of current GEC courses provided by the registrar's office (Sally pulled the list into a spreadsheet and alpha ordered so they could be reviewed by prefix) against the pre-req language in the catalog. The member will document their findings and bring to EPCC for group discussion. Following that meeting, Sally will communicate with the discipline rep and will receive revised documents. Once she verifies that the resubmitted documents are accurate she will forward a final list of GEC courses per program to faculty senate for information.
 - The following programs were discussed at today's meeting: Anth/Soc, Biology, Chemistry, and CSMM. The Chemistry program's materials were complete and will be forwarded on to Faculty Senate. The other three program's will receive communication from Sally.