

CONSORTIUM Bylaws
For the Teacher Preparation Programs
at
EASTERN OREGON UNIVERSITY
COLLEGE OF EDUCATION

Adopted May, 2005

These Consortium Guidelines are established for the governance of the Consortium Advisory Board to the teacher preparation programs at Eastern Oregon University, and conform to the requirements of the Oregon Teacher Standards and Practices Commission (TSPC) Standards for Program Approval section 584-017-0020.

Article 1: Purpose

The purpose of the Consortium is to advise and to provide leadership in the development of high quality undergraduate and graduate teacher preparation programs. Broad eastern region representation is a goal, to best reflect the diverse needs and interests of schools for Initial and Continuing Licensure and for continuing professional development.

Educators from schools and education agencies may join and participate in meetings and activities of the Consortium to provide advice, to advance special projects, and to promote and endorse activities of interest and importance to the regions served by EOU's teacher preparation programs.

An appointed Consortium Advisory Board provides direct professional assistance, program assessment, and periodic reviews to assure and maintain high preparation standards in keeping with the Oregon goals for quality education for the 21st century schools.

Article 2: Advisory Board Representation

The Consortium Advisory Board includes equal representation of educators and future educators. Where possible, representatives will be sought from the subgroups specified.

1. Teacher representatives (four)
 - a. Teachers will represent the four authorization levels
 - b. Teachers are nominated and recommended by their local teacher associations and from these nominations four are appointed to serve on the Advisory Board.
 - c. Other teachers, in addition to the board members, are welcome to attend Consortium meetings

2. Administrator representatives (four)
 - a. All administrators in the EOU region will be invited to participate in Consortium.
 - b. Administrators will represent education agencies including individual schools, school district central offices and education service districts.
 - c. Four of those administrators willing to serve will be appointed to the Board
 - d. Other administrators, in addition to the board members, are welcome to attend Consortium meetings

3. Faculty of Eastern Oregon University (four)
 - a. Four Eastern Oregon University faculty will be appointed, with at least one faculty member representing each program.
 - b. Other faculty from the College of Education are ex officio members of the Consortium

4. Teacher Preparation Student Representatives (four)

Four students admitted to Eastern teacher preparation programs to include:

 - a. Two from the graduate teacher preparation program
 - b. Two from the undergraduate teacher preparation program.
 - c. Students are nominated by faculty and students to provide for student interest and voice in program

decisions, and to enable, to the extent possible, continuity of active membership.

Article 3: Consortium Structure and Responsibilities

The Consortium is managed by the Advisory Board. Special focus committees and ad hoc groups may be established by the Board. Appointed Board members are considered representative of their constituent group and each has an equal vote in Board decisions.

Decisions of the Board shall be by consensus of those present. These include decisions regarding Eastern's programs and annual report approvals, financial reviews, student performance reports, follow-up studies, faculty appointments, program outreach, and regional service and annual report and financial reviews.

It is the responsibility of the Advisory Board to:

1. Review Eastern teacher preparation programs and make recommendations regarding them to the Oregon Teacher Standards and Practices Commission.
2. Assist in the development of program objectives and teacher preparation content to reflect best practice.
3. Review and recommend program policies relating to student admission and retention.
4. Make recommendations to Eastern relating to staffing, financial support, and program delivery to assure quality.
5. Review periodic program assessments and make recommendations to change or strengthen programs.
6. Review annual reports.
7. Assist with program communications to constituent groups and to region schools and education agencies.
8. Provide response and information from constituent groups including research and current practice to assure effective preparation of teachers.

Article 4: Officers of the Board and Consortium

The officers of the Consortium will include a Chair and an Executive Secretary. The Chair will be elected by the Advisory Board from its membership at the fall meeting of the Board. The Chair will serve for one year and may be re-elected for further terms.

Article 5: Term of Office and Duties of the Officers and Board

1. The Chair works with the Executive Secretary in scheduling at least two meetings in each school year and will conduct all meetings.
2. A temporary chair will be appointed in the event of the absence of the Chair.
3. All members may chair or serve on committees as appointed by the Chair of the Board.
4. All members of the Board have equal vote in the election of officers and on matters requiring Board action.
5. Board appointments are for a two year period except for student members. In the event of resignation by any member, or lack of participation in any one year, new appointments are considered at the spring meeting, and formal appointments and beginning of terms of office occur at the first meeting of the fall.
6. Student appointments are one to three years according to individual preparation programs and, if possible, are staggered to provide for continuity of student participation.

An Executive Secretary will be appointed by the Dean of the College of Education to serve, without vote, as the administrative agent for the Consortium to:

1. Inform the faculty and Dean of the College of Education of Consortium meeting schedules, actions, and requests.
2. Prepare a meeting agenda and arrange for presentations, correspondence, and proposals for Consortium consideration.
3. Schedule meetings and serve the Consortium as liaison with Eastern by providing requested information relating to programs, finance and costs, enrollment, admissions and retention practices, performance of participants, and issues.

4. Arrange for a recording of minutes to be distributed for Consortium consideration in a timely fashion after each meeting.

Article 6: Meetings and Committees

At least two meetings of the Consortium will be scheduled, one in the fall and the second in the spring. Others may be scheduled as needed. The Consortium,

At the fall meeting:

1. Receives reports from the program faculty and the Dean.
2. Reviews appointments and orients new appointees.
3. Considers requests for program changes and new proposals.
4. Other items, as needed

At the spring meeting:

1. Receives responses to program inquiries, reviews Committee reports, and makes recommendations to the faculty and Dean for program improvements.
2. Reviews program proposals and modifications developed during the year.
3. Other items, as needed

This Consortium is charged with a responsibility for monitoring and assessing the Eastern Oregon University teacher preparation programs. In that role, members are encouraged to learn and obtain information as needed by observing classes and by visiting faculty and the Dean.

Additionally, Consortium members are encouraged to be advocates for the Eastern programs with region constituents, Oregon Department of Education, and the Oregon Teacher Standards and Practices Commission.