

University Council Minutes
Eastern Oregon University
January 10, 2012 ~ 3:00 p.m. ~ Dixie Lund Board Room

Members Present: Anna Maria Dill (Chair), Helen Moore (Vice Chair), Molly Burke (Recorder), Elwyn Martin (FS Representative), Ryan Dearing, Sam McCumber, Beth Upshaw, Chrystine Brown, Chris Heidebrink (ASEOU), Dylan Lawrence (ASEOU), Demetria Tsiatsos (ASEOU), and Camille Consolvo

Members Absent: Mike Pierce, Sharon Porter

Observers/Guests: KEOL Staff

Presenter	Agenda Item	Discussion	Action and Outcomes
Anna Maria Dill, Chair	Call to Order	<ul style="list-style-type: none"> Staff from KEOL were present to record the meeting for live broadcast. It was noted that the same function will be performed for Faculty Senate meetings. Since the session was being broadcast, the UC members introduced themselves. UC Officers were asked to remain after the meeting for a brief meeting to review upcoming tasks regarding Shared Governance review and subcommittee development. 	None
Elwyn Martin, Faculty Senate Rep	Standing Reports	<i>Faculty Senate Update:</i> <ul style="list-style-type: none"> FS last met on November 29th FS President (J.Dense) is working with other FS presidents across the state to develop a unified letter to our insurance provider regarding the HEM The Task Force has recommended to the Provost that the two-dean model should continue at EOU FS is addressing meeting attendance by their representatives. 	No action required
Chris Heidebrink, ASEOU President		<i>ASEOU Update:</i> <ul style="list-style-type: none"> Hoke renovation will not be addressed during the 2012 legislative session; other options are being reviewed. ASEOU meeting this evening (1/10/12) where discussion is expected to focus upon representatives attending the legislative session and the upcoming education rally on the 21st here at EOU. 	No action required
Anna Maria Dill, Chair		<i>Shared Governance:</i> <ul style="list-style-type: none"> Strategic “tuning” Summit meeting was held yesterday by leadership from FS, UC, ASEOU and others; meetings will continue every other week for two hour sessions where evaluation of our shared governance processes will be reviewed. Requesting to extend review process timeline. Acquiring staff support for UC and FS continues to be a major concern due to the sense that information is not shared in a timely manner; office space for the individual would also be needed. Current website needs revamped for a better flow of information with development of a database for tracking actions taken 	Ongoing

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Anna Maria Dill	Strategic Summit Follow-Up	<ul style="list-style-type: none"> • A brief explanation was provided regarding difference in purpose for Executive Cabinet (those who report directly to the President) and President's Cabinet which includes representation from College Deans, UC, FS and ASEOU plus the Chair of Budget & Planning (in addition to the Executive Cabinet). Its purpose is to provide a broader base of representation to provide recommendations to the President and Provost on matters affecting the University as a whole to provide more transparency in the decision making processes of EOU. • Discussion ensued regarding the representation on each body. • Clarification was requested regarding the proposed approval process for "issues of institutional significance." What will be the routing process? Will an issue need to be presented to both Cabinets? • Anticipate Cabinet will be conduit for issues to be addressed every two weeks. • UC will be receiving an email survey to determine member appointment to subcommittees to focus on Shared Governance review. 	Chair to seek clarification for UC on some of the appointments to the Cabinet and Executive Cabinet and the review process.
Anna Maria Dill	Old Business	<p><i>Shared Governance Feedback:</i></p> <ul style="list-style-type: none"> • Classified staff participation in shared governance was addressed last year with resolution implemented. • Sam McCumber reported on shared governance expectations among Administrative Faculty. She met with Angie Scott who chairs Admin Faculty Executive Committee. No directed approach exists, however there is an introduction packet for new admin faculty which could include reference to expectation. Currently, service is not an evaluation tool. Would like to see service to community included in position description. Currently, service to community not clarified and could range from minimal volunteered time at an event to fulfilling a key role in shared governance. • Ryan Dearing still seeking input from College of Arts & Sciences regarding committee work. In some areas, service to campus and community is not an issue that is "dodged" as faculty find it beneficial regarding their third year review. • Sharon Porter forwarded a survey conducted of College of Education. It was noted that the number of COE faculty available to serve on committees is far fewer than in CAS. • Mike Pierce forwarded a brief memo of information links relative to the topic under discussion. It will be discussed at their faculty meeting on 1/16. 	Ongoing

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Anna Maria Dill		<p><i>Tracking form:</i> Discussion ensued regarding the rationale for developing a tracking form for issues presented to UC and forwarded on through the review and approval process. In response to concerns, a revised draft of the EOU University Council Recommendations and Resolutions Tracking Form was provided for review. Document would ultimately be returned to UC Chair. It was noted that a similar document was developed by Kathleen Dahl for Faculty Senate. Discussion ensued regarding the real issue which is communication of where an issue is being held; will creation of a form resolve that concern? Suggestions were offered for additional revision. It was noted that the form will be shared with President Davies.</p>	<p>Motion by Beth Upshaw to approve tracking document with revisions as noted. Second by Helen Moore. Approved by unanimous vote.</p> <p>After review by President, Chair will share tracking form with subcommittee chairs.</p>
Anna Maria Dill	New Business	None	None
All	Good of the Order	None	None
	Adjournment	Meeting adjourned at 4:20pm for meeting of UC Officers.	
	Next Meeting	Scheduled for February 14, 2012.	

Minutes submitted by Molly Burke, University Council Recorder

(These minutes have not yet been approved by the members of the University Council)