

EASTERN OREGON UNIVERSITY 2009-2010 CLUB AND ORGANIZATION Annual Intent to be Active Form

Name of Club or Organization _____

Date of Filing _____ Number of Members _____

Student Leadership:

From time to time, name/e-mail addresses of student leadership are given out when requested. Please write NO in the left column next to your name if you do not wish this information to be given out.

____	1. Name _____	Position _____
	Address _____	Phone/e-mail _____
____	2. Name _____	Position _____
	Address _____	Phone/e-mail _____
____	3. Name _____	Position _____
	Address _____	Phone/e-mail _____
____	4. Name _____	Position _____
	Address _____	Phone/e-mail _____

Faculty/Staff Advisor _____ Office phone _____ e-mail _____

Advisor's Signature (must have in order to be active) _____

Club & Organization Index Code (new clubs will have one assigned):SIF/CLB _____

Does your club have dues? If so, the amount is \$ _____

- Club requests for account access will require three (3) signatures, one of which must be the treasurer, plus an additional officer **and** the advisor. Clubs are encouraged to list more than those three signatures below.

AUTHORIZED ACTUAL SIGNATURES FOR ACCESSING CLUB FUNDS

1. _____	4. _____
2. _____	5. _____
3. _____	6. _____

- All Bookstore purchases will be cash only (please refer to the organization manual for reimbursement procedures).
- Remember to schedule meetings and events (especially if Food Service is required) in advance through Facility Scheduling, Hoke 213, or call x.23575.
- Cash withdraws are not an option—checks will only be cut for reimbursements & purchases.

PLEASE RETURN THIS FORM TO THE CENTER FOR STUDENT INVOLVEMENT