

Budget and Planning Committee
Meeting Minutes
April 5, 2011
Inlow Hall 201

Present: Ken Watson, John Knudson-Martin, Doug Kaigler, Beth Upshaw, Shari Carpenter, Megan Greenfield, Ben Stauffer, Travis Paulson, Tracy Hayes, Mike Heather, President Bob Davies, Provost Steve Adkison Sue Cain, Andy Ashe, Darlene Morgan and Teresa Carson-Mastrude

1) Ken Watson called the meeting to order at 12:00pm

2) APPROVAL OF MINUTES FROM PREVIOUS MEETING

Motion: Doug Kaigler moved to approve the minutes from the March 1, 2011 meeting.

Second: Tracy Hayes

Action: Motion passed

3) SHARED GOVERNANCE/AD HOC COMMITTEES;

Tuition Committee: President Davies reminded the group that a memo was sent out to campus re: Tuition Plateau and asking for feedback. He reported that the feedback was very positive and one individual asked why the Budget & Planning Committee wasn't charged with the task that the Tuition Committee was charged with. President Davies explained to the group the difference in duties of each group and noted that there were members of the Budget & Planning Committee on the Tuition Committee. Davies reported that the Tuition Committee made a recommendation to him and he in turn will take that recommendation to OUS and he feels strongly that OUS will be supportive of the recommendation. President Davies noted that he feels this committee serves all groups (students, Shared Governance, etc) and noted that there was a Tuition Committee that met last year and discussed various aspects of Tuition (out-of-state, international, online, onsite, etc). This was not a process that President Davies wished for but if EOU did not propose a tuition recommendation then OUS would have made the decision of the rate of increase. The committee will be re-appointed yearly and will continue to have the input of students.

Position Review Committee: President Davies noted that the function of the PRC is to provide information to him so that he can make a decision on vacant positions. Davies noted that he felt that this group provides discussions and gives feedback as to the necessity of the positions requested. The department VP must defend their request and has the opportunity to hear ideas from the rest of the group and gain perspective. President Davies then will make the final decision. VP Darlene Morgan noted that position decisions need to be based on EOU's strategic plan and core values and that PRC is a recommending body not a decision-making body.

4) BY-LAWS: The group discussed the by-laws and asked Megan Greenfield (VP for Finance, ASEOU) about the process by which students are appointed to sit on various

committees. Megan explained that part of her job description as VP she is charged with appointing students to sit on various committees.

Motion: Megan Greenfield moved to approved the suggested changes to the By-Laws and for Ken Watson to present those suggestions to University Council.

Second: John Knudson-Martin

Action: Motion passed

President Davies then reported that he had testified in front of the Oregon Legislature and that he feels EOU is in a very positive light with legislators at this time which he felt was a huge improvement from two years ago. Davies noted that the legislators asked many questions about EOU and were very interested in our distance learning program and reported to the group that we have support from our legislators that we may not have had in the past.

Davies discussed with the group that EOU will be going through layoffs and program reductions in the near future. He will be sharing a formal announcement with campus in the upcoming weeks. He noted that our biggest challenge is the drop in state \$ that all of the schools receive. EOU needs to be proactive about increasing our revenue and also noted that at this point, it appears that our enrollment projections are on the upswing.

Provost Adkison noted that the colleges were going through the Program Review process which is tied to strategic planning and our core values.

Due to time issues, other agenda items were tabled for the next meeting which will be held on May 10th.

The meeting was adjourned at 1: 25pm.

Respectfully submitted,

Teresa Carson-Mastrude