

Budget and Planning Committee
Meeting Minutes
March 1, 2011
Inlow Hall 201

Present: Ken Watson, John Knudson-Martin, Doug Kaigler, Beth Upshaw, Shari Carpenter, Katrina Gaines, Megan Greenfield, Michelle Rogers, Kayla Caruthers, Dimetria Tsiatsos, Ben Stauffer, Travis Paulson, Tracy Hayes, Mike Heather, President Bob Davies, Provost Steve Adkison Sue Cain, Darlene Morgan and Teresa Carson-Mastrude

- 1) Ken Watson called the meeting to order at 12:00pm
- 2) APPROVAL OF MINUTES FROM PREVIOUS MEETING
 - Motion:** Beth Upshaw moved to approve the minutes from the February 8th meeting.
 - Second:** Megan Greenfield
 - Action:** Motion passed
- 3) President Davies was present and reported to the group that he would be presenting a spreadsheet/model that would be used to show budget projections. The group also looked at the Administration and Service Program Review Questionnaire and Worksheet. President Davies and VP Darlene Morgan noted that all departments would be going through the Budget Review process.

President Davies shared with the group that he had been meeting with the Tuition Committee. Davies told the group that he would be presenting to OUS his plan to raise tuition by 5.5%. This raise is rather low when compared to other schools. This is not something that President Davies wanted to do but it was expressed to him by OUS that he could present an amount or they would tell EOU how much to raise the cost of tuition.

- 4) By-laws: The Budget and Planning Committee read through and discussed the by-laws. The group discussed the need for a vice-chair and a recorder. It was noted after discussion that this group cannot change the by-laws. The by-laws can only be changed by Shared Governance.
- 5) Program Review Process: President Davies and Provost discussed with the group the process that is not going on in the difference colleges. Provost Adkison noted that Inload Data is not currently available and that this will play a large part of the review process. President Davies reported to the group that he felt like he had a very positive meeting with AAP and also noted that it is highly likely that a faculty/work force reduction will occur due to the upcoming budget scenario. It was discussed by the group that this process will also show which programs are a drain on the system due to very low enrollment and high cost of education. This will help with the tough decisions that will need to be made.

COMMITTEE REPORTS

- a) PRC – Ken Watson gave a review of recent PRC meetings. There was some discussion of the perception that this committee operates outside Shared Governance.

Due to time issues, other agenda items were tabled for the next meeting which will be held on April 5th.

The meeting was adjourned at 1: 25pm.

Respectfully submitted,

Teresa Carson-Mastrude