

Budget and Planning Committee
Meeting Minutes
January 17, 2012
Inlow Hall 201

Present: Ken Watson, Les Mueller, Ray Brown, Joyce DePriest, David Lageson, Katrina Gaines, Jeff Carman, Demetria Tsiatsos, Ben Stauffer, Stephen Jenkins, Peter Johnson, Stephen Jenkins, Rosemary Powers, Steve Clements, Lon Whitaker, Andy Ashe, Sue Cain and Teresa Carson-Mastrude

1. Ken Watson called the meeting to order at 12:05pm
2. Minutes from the previous meeting were approved.

OLD BUSINESS

3. Approval of the proposed changes to the committee by-laws:
 - Motion:** Les Mueller moved to approve the proposed changes
 - Second:** Ben Stauffer
 - Discussion:** None
 - Action:** Approved
4. Sustainability Plan implementation – status
 - a. OUS IT Audit conclusions: The group discussed the OUS IT Audit with Steve Clements of the I3 Committee and Lon Whitaker. It was noted by Whitaker that that the restructuring of IT was not all about savings but that strategic changes were also made. Whitaker assured the group that EOU intends to ensure that IT is sustainable in the long run and that we are growing IT in the right direction. An IT Steering Committee is in place and members will include academic faculty, administration and staff. This committee will help develop and strategize to drive IT forward.
 - b. Administration response in Sustainability Plan: Les Mueller noted that he has never seen the final Strategic Plan that was implemented and also noted that he feels that It service immediately declined once the plan was in place. VP Whitaker noted that cuts were necessary but foresees reinvesting in IT.
 - c. Administrations fall 2011 budget cuts: It was again noted by VP Whitaker that due to EOU’s financial status that cuts had to be made and also that he feels that now is the time to develop the proper infrastructure and to move forward with a more strategic plan.
 - d. Coordination issues with Steering, I3 and Tech Fees committees: Whitaker talked with the group about the committees all working together so that everyone is on the same page in regards to the IT Department. These groups working together will also ensure compliance with accreditation.
 - e. Discuss the Strategic planning process for the Information Technology Department
 - i. Where are we in developing a sustainable strategic plan for IT? This item was discussed previously in the meeting in regards to the I3 committee, etc.
 - f. How are It priorities set? And by whom? Whitaker noted that Help Desk and other new hires will ensure service to the EOU community. The first priority is service. The Steering Committee will also be looking at priority setting including web design. Leadership and functionality are also key priorities at

this point. It was noted by several members of the group that they have concerns about the cuts that were made to the IT department and feel that other cuts could have been made. Steve Clements noted that it is his hope that I3 and the Steering Committee will be addressing those concerns. Nominations were held for a member of the Budget & Planning Committee to sit on the Steering Committee and Stephen Jenkins was elected to sit on this committee.

Questions or Concerns from the membership: Les Mueller noted that in President Davies' Christmas Message he noted that more cuts are possible depending upon upcoming budget forecasts. Mueller noted that Budget & Planning needs to be advised of contingency plans that the President/Administration may have.

NEXT MEETING

The next meeting will be January 31st at noon.

The meeting was adjourned at 12:10pm

Respectfully submitted,

Teresa Carson-Mastrude