

## II. Colleges

### **Section 1. Organization**

The College shall be the basic academic organizational unit of Eastern Oregon University and shall consist of its professors, associate professors, assistant professors, instructors, part-time faculty, and other members the College may choose to elect or appoint.

### **Section 2. Dean of the College**

**Duties and Responsibilities** --- The Dean of the College is the official representative and administrative officer of the College. The Dean of the College shall be responsible for the formulation of College policies and execution of Oregon University System and campus policies insofar as they concern the College. The Dean shall call and preside over College meetings and meetings of the College Council, be generally responsible for the organization and quality of the work of the College, report on teaching and research of the College faculty, and prepare the budget and be responsible for the expenditure of College funds in consultation with members of the College and the College Council. The Dean shall introduce proposals, stimulate and conduct discussions directed toward improvement of the education program, and consult with members of the College, and other individuals and groups as appropriate, on all manners of common concern. The Dean serves at the pleasure of the President.

### **Section 3. Meetings**

Each College shall hold at least one meeting each quarter. Special meetings may be called by the Dean of the College. At the request of four (4) or more members of the College, the Dean shall call a meeting of the College within seven (7) days. The agendas for regular and special meetings of the College shall be prepared by the Dean of the College and shall be distributed in advance to all members of the College, the President, and the Provost.

### **Section 4. College Personnel Committees**

- a. Organization --- Each College shall elect a College Personnel Committee. The structure of each College Personnel Committee shall be decided by the College.
- b. Membership
  1. Only tenured faculty may be elected to and serve on College Personnel Committees. Faculty shall be elected to two-year terms.
  2. Each College shall select one (1) current student majoring in an area covered by the College to serve on the College Personnel Committee.
  3. No faculty member shall serve on a College Personnel Committee in a year when the faculty member is being considered for promotion.

4. The College Personnel Committee shall select its own Chair from its members.
- c. Duties and Responsibilities
1. The College Personnel Committee shall review faculty personnel matters of tenure, promotion, merit, post-tenure review, continuing review, sabbatical leave, and termination. Committee decisions shall be forwarded to the College Dean and to the Assembly Personnel Committee.
  2. The College Personnel Committee may also review such policy issues as evaluation, salary, tenure, and promotion as it deems appropriate. Recommendations shall be made to the College Dean.

***Section 5. College Council***

- a. Organization --- Each College shall establish a College Council. The composition, size, and selection of the Council shall be the shared responsibility of the College Dean and the faculty.
- b. Duties and Responsibilities
  1. The College Council will serve as the principal faculty governance body of the College.
  2. The College Council will advise the Dean in the development of budgets, College policies, scheduling, and any other matters of mutual interest and concern.

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