

BYLAWS

Article I. Standing Committees

Section 1. Selection of Membership

The Executive Committee shall recommend the membership of standing committees to the Assembly for ratification at the June Assembly meeting in accordance with guidelines established by the Assembly. All teaching faculty, administrative faculty, and classified staff members shall serve two-year terms unless otherwise noted. Students shall serve one-year terms. All committees will elect their own chairs unless otherwise noted.

Section 2. Budget and Planning Committee

- a. Organization: The Budget and Planning Committee shall consist of eleven (11) members, including four (4) teaching faculty with representation from each School, one (1) administrative faculty, two (2) students appointed by the recognized student government, and two (2) classified staff. The Vice President for Business, Finance & Facilities and the EOU Budget Director shall serve *ex officio* without vote.
- b. Duties and Responsibilities
 1. To advise the University President on matters related to the budget and long-range planning of the University.
 2. To consider budget principles and policy matters which relate to the mission of Eastern Oregon University and are reflected in the budget and the long-range implications of the physical facilities
 3. To develop its own procedures for budget review and planning.
 4. To report to the Assembly on the overall priorities for allocation of institutional resources and to recommend policies regarding long-range planning.
 5. To advise on matters related to capital construction requests for legislative consideration.

Section 3. Academic Support Committee

- a. Organization: The Academic Support Committee shall consist of twelve (12) members, including three (3) teaching faculty with representation from each College, two (2) students appointed by the recognized student government, and two (2) classified staff. The Director of the Library, the Director of Information Technology, Director of Grants and Sponsored Programs, a representative from the Division of Distance Education and the Director of the Learning Center shall serve *ex officio* without vote.

(Rev: 3/2006)

- b. Duties and Responsibilities
 - 1. To formulate policy covering the Library, the Computer Center, and the Learning Center, including all aspects of their respective operations.
 - 2. To advise the Directors of the Library, Information Technology, and the Learning Center.

(Rev. 3/2006)

Section 4. Academic Standards Committee

- a. Organization: The Academic Standards Committee shall consist of ten (10) members, including five (5) teaching faculty with representation from each College, two (2) students appointed by the recognized student government, one (1) Division of Distance Education representative and one (1) representative from student affairs appointed by the President. At least two (2) of the teaching faculty members must be tenured. A staff member from the Registrar's Office shall serve ex officio without vote and shall serve as administrative assistant and secretary to the Committee.
- b. Duties and Responsibilities
 - 1. To develop, recommend, and interpret academic policy.
 - 2. To serve as the hearing board in all matters regarding academic standing at the University. The Committee is empowered to make exceptions to academic regulations if, in spirit, such regulations are satisfied or, if the strict application of the policies would impose an educational disadvantage or undue hardship on the student. Consideration of exceptions may include consultation with the appropriate administrative unit responsible for maintaining the regulations in question.

(Rev. 5/3/05)

Section 5. Student Affairs Committee

- a. Membership and Organization: The Student Affairs Committee shall consist of fifteen (15) members, including two (2) teaching faculty with representation from different Colleges, one (1) administrative faculty, six (6) students appointed by the recognized student government, and two (2) classified staff. The Vice President for Student Affairs, the Director of Student Activities and Hoke Center, a representative from Division of Distance Education, and the Director of Residence Life shall serve ex officio without vote.

(Rev. 3/2006)

- b. Duties and Responsibilities
 - 1. To advise, develop and recommend policy covering student activities, including scheduling and programming of extracurricular activities (with the

- exception of intercollegiate and intramural athletic programs) that are initiated by student organizations or by the University.
2. To advise, develop and recommend policy covering residence life, student housing, food service and food vending, and to review and provide input on annual rates and budgets.
 3. To advise, develop and recommend, student behavior policies and provide oversight for the enforcement of procedures and regulations maintaining appropriate standards of behavior within the student community.
 4. To serve as the Student Hearing Committee or to provide for the appointment of an ad hoc committee to serve for individual hearings dealing with student behavior and academic dishonesty.
 5. To oversee the recognition of student organizations and the constitutions and bylaws of such organizations.
 6. To establish sub-committees and ad hoc committees when necessary.
 7. To advise the Vice President for Student Affairs, the Director of Student Activities and Hoke Center, and the Director of Residence Life in matters relating to the students of the University and support services for the students.
 8. To advise and recommend to appropriate University offices and student organizations those policies and issues deemed by the Committee to be necessary or prudent in order to carry out effectively its mission as directed by the Assembly.

(Rev. 2/1/05)

Section 6. Athletic Committee

- a. Organization: The Athletic Committee shall consist of eight (8) members, including four (4) faculty, two (2) students appointed by the recognized student government, and one (1) classified staff. The Athletic Director shall serve ex officio without vote. One teaching faculty member of the committee shall be designated by the University President as the Faculty Athletic Representative and shall serve as the chair of the Committee.
- b. Duties and Responsibilities
 1. Assist in the development of athletic policy.
 2. Approve all academic policies governing intercollegiate athletics.
 3. Provide assistance and advice to the Athletic Director for the implementation of policies governing intercollegiate athletics.
 4. Review all team schedules to ensure compliance with applicable University policies.
 5. Make specific recommendations regarding policy and procedure to the Athletic Director, the President, the Vice President for Academic Affairs, the Vice President for Student Affairs, and the Assembly, as appropriate.

(Rev. 5/31/05)

Section 7. Financial Aid Committee

- a. Organization: The Financial Aid Committee shall consist of eight (8) members, including three (3) teaching faculty, one (1) administrative faculty, two (2) students appointed by the recognized student government, and one (1) classified staff. The Director of Financial Aid shall serve ex officio without vote. The Financial Aid Office shall supply staff support for the Committee.
- b. Duties and Responsibilities
 1. To develop, recommend, and implement financial aid policies consistent with the mission of the University.
 2. To serve as the hearing board for all student appeals regarding financial aid.

Article II. Interinstitutional Faculty Senate

[http://www.ous.edu/Oregon University System](http://www.ous.edu/Oregon%20University%20System)

Section 1. Representations

- a. Eastern Oregon University shall have two (2) Senators and one (1) alternate Senator to represent the University faculty at the Interinstitutional Faculty Senate.
- b. All teaching faculty members shall be eligible to serve as Senators. Only faculty members are eligible to elect Senators and their alternates.
- c. Elections shall be held during the fall term. Senators and their alternates serve three- year terms starting in January following their election. They are eligible for reelection. The terms for EOU's two Senators shall be staggered.

Section 2. Duties and Responsibilities

Interinstitutional Faculty Senators are the uninstructed representatives of their University faculty in matters which cross institutional lines. It shall be the responsibility of the Interinstitutional Faculty Senators to seek the opinions of the EOU Faculty on such matters. Having exercised such responsibility, the Senators shall feel free to make decisions and vote on matters brought before the Interinstitutional Faculty Senate according to their own reasoned judgments.

Article III. Selection of the Dean of a School

To implement the constitutional provisions for consultation with the faculty in the selection of a School Dean, the President shall appoint a committee to assist and advise the Provost and the President. The Search Committee shall include at least five (5) teaching faculty from the concerned School, one (1) teaching faculty from the other School, one (1) representative from the Division of Distance Education, and one (1) student.

After consultation with the members of the concerned School, students, and administrators, the Search Committee shall make its recommendation to the Provost and the President.

Article IV. Adoption of Principle

Upon adoption of this Constitution and Bylaws in accordance with the provisions in Article XIII of the Constitution, the present operating Eastern Assembly Constitution and Bylaws shall be rescinded. The Executive Committee shall provide for the orderly transition from the rescinded Constitution and Bylaws to the newly adopted Constitution and Bylaws.

[Responsible for Accuracy: Assembly Secretary - Last Verified: 5/2006]