

Special Executive Committee

Meeting Minutes*

November 7, 2006

Present: DeAnna Timmermann, Anna Maria Dill, Gerry Ramey, Carol Lauritzen, Rebecca Hartman, Rebecca Cross, Ted Atkinson, Shakira Bandolin, Charles Martin and John Miller. **Absent:** Khosrow Fatemi, Kathryn Shorts, Teun Fetz, Jana Parmele and Mary Koza.

The meeting was called to order at 4:00pm in Hoke 301 by DeAnna Timmermann, Assembly Chairman.

❖ **Five Minute Access from October 31, 2006 Assembly**

- Jeff Johnson felt that the commentary he made was a closing statement and that it would bring some sort of closure to this particular issue. Nancy Knowles feels the Assembly is not the appropriate venue for his type of commentary. She is planning on finding other avenues to come to a resolution. These are the two major parties. A student mentioned that she thought this was the appropriate venue because it is where students are included and can also be heard. Students were appreciative that a faculty member would stand up on their behalf. Someone else mentioned that he thought the biggest issue was that there was a problem; students thought it was being pursued, but nothing ever came of it. The students had tried to talk about this but no one responded. The issue not being resolved led to the abstract happening; there were issues prior to the abstract but the abstract created a whole new list of problems. It was asked why the students didn't go through the grievance process. It was thought that this didn't happen because of timing issues for when a grievance could be filed. Students think that they should be able to respond to the abstract. DeAnna added that 5 minute access was created so that anybody could stand up and say anything he or she wanted in their 5 minute period but the 5 minute access was not meant for discussion. The Provost's office has been asked to look into the abstract matter, and will not ignore it. The Provost needs to make a few more calls and see where the issue stands and what can be done.
- DeAnna stated the following had been discussed: appropriateness of using the Assembly for a conversation and the issue about whether 5 minute access should be limited in some way or another. A consensus was reached that the 5 minute access should be used to share information and as such a full statement of what they intend to share is not necessarily appropriate.
- The next matter discussed was what to include in the Assembly minutes in regards to Jeff's 5-minute access. Documentation has generally been included in most sections of the minutes but not necessarily in the 5 minute access since this type of information is not typically document-type information. DeAnna and Jana have both asked Jeff Johnson for a copy of the document he read from and he has agreed to supply it. DeAnna thought it would be appropriate to have the statement filed with the Assembly Secretary's minutes and not linked in the minutes on-line. Some discussion followed regarding what documents have been included in 5 minute access in the past. It was brought up that minutes are used so that someone in the future can go back and find out what happened at a particular meeting and, since this was not a "normal" 5 minute access, linking this document would not be a bad idea. More discussion followed about the information that should be included in the minutes. It was suggested that if the prepared document Jeff read from was not included in the minutes, people should be made aware of how it could be located in case someone wanted to view it. DeAnna suggested that, since Jeff read from a prepared document and did not just present "off the cuff" information, the document should be included in the minutes. It was then discussed how the minutes should read and decided that the prepared statement be included. Someone asked if there had been an attempt at mediation for this issue. The Provost mentioned that it is a complicated issue and there are many sides of the story and many people involved and he really didn't want to go into it any further.

DeAnna Timmermann thanked the committee members and reminded them of the next Executive Committee meeting that will be held on November 21, 2007 to review the agenda for the November 28, 2007 Assembly.

The meeting was adjourned

Respectfully Submitted,

Jana Parmele
Assembly Secretary

*The minutes were prepared via dictation only therefore there might have been some information that could not be heard clearly therefore not included. Jana Parmele, Assembly Secretary will keep the tape from this meeting should anyone need to access it.