

College of Arts and Sciences Meeting Minutes
November 6, 2008

Presenter and/or Time	Agenda Item	Discussion	Action/Outcome
Dean Marilyn Levine 3:21 p.m.	Call to Order and Welcome		
Dean Levine	Minutes Approval	The approval of the October 16, 2008 meeting minutes was postponed until the next College meeting.	
Dean Levine	Updates and Announcements	<ul style="list-style-type: none"> • Dean Levine complimented Jeff Johnson, Kerry Loewen, and Jay VanTassell on their recent interesting colloquium presentations. The next colloquium will feature Jessica Plattner who will talk about her Fulbright experience in Mexico. • On 11/17/08 Faculty PTR portfolios and scholarship stipend proposals are due. • Facilities Update – Dean Levine may have found a location for a photo studio, Haven from Hunger, and a social science research lab for students – in Hunt Hall. She is waiting to hear from VP Key for approval. • On November 7, Professor Berglund, a biochemist from U of O, will give a talk on myopic dystrophy in Huber Hall. • On November 12 a forensic scientist from the American Chemical Society will give a talk in Huber. • The CSMM and Physics faculty will be going to BMCC to discuss possibilities for curriculum development. • Tonia St. Germain has been approved for a sabbatical this winter and spring term. • One week from today <i>She Stoops to Conquer</i> will open in McKenzie Theater. Note the set design by new faculty member Mike Heather. • On November 21 there will be an EOU Jazz Concert at 7:30 p.m. in Mckenzie Theater. • Greg Johnson, saxophonist, has been approved to teach private lessons in the music department. • Dean Levine will be guest conductor at the May GRISO concert. The first performance of the symphony this year is November 19th. 	
Dean Levine	Online/Onsite Integration Issues: Scheduling Timeline Block scheduling	Dean Levine encouraged conversation on integration issues of distance education on campus. By using program portfolios and hybrid course offerings, she hopes to fine-tune scheduling for next year. Student learning styles will be explored and block scheduling will be implemented. For block scheduling, there will need to be consensus on time slots – 8-10, 10-12, 1-3, 3-5 with 12-1 as an overlap hour. Conventions will need to be applied for certain courses such as labs, Gen Ed courses, upper division courses, and FYE courses. The Registrar's	

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		<p>office will pilot a new scheduling program call Ad Astra in Spring 2009, which should solve many scheduling issues. The goal is Fall 2009 for going live with the new program. Dean Levine encouraged faculty to think about what is good for the students in a holistic way. Other comments:</p> <ul style="list-style-type: none"> • There was a good deal of discussion about courses being scheduled over 50 minutes within a two-hour block – i.e. 10-11:20 a.m. Many felt this would make it harder to schedule courses. • Mondays, Tuesdays, Wednesdays, and Thursdays work well for the art program – perhaps it would work for other programs. • Hum 110 and Core courses need to be put at certain times. We need to integrate retention initiatives into scheduling because right now it is interfering with other on campus courses. • A faculty member asked if the Provost supports block scheduling and is it a mandate? The Provost supports it, but Dean Levine made it clear that block scheduling was her idea. It is in the contract that scheduling is under the purview of management – it is not a governance issue. • What we are doing is creating a semester schedule in a quarter system. Why not just switch to a semester system? The MGT Consultant 's report is available for viewing and discusses this needed change: http://www.eou.edu/ir/documents/MGTOUSFinalReport.pdf • The new software program may have problems finding small classroom space. Bigger class sizes need coordination with other disciplines with large class sizes. • Need a piloting phase – if some courses are under-enrolled, they should be held harmless. • Consider one or two prime-time blocks that are reserved for one-hour courses only. • Is there support for a 4-day-week schedule? • Suggestion: for a 3 cr. course: Two 80-minute blocks; 4 cr. course: Three 80-minute blocks. 	
Dean Levine	McKenzie Farm; Tourism Initiatives; CAS Faculty Programs	<p>A Center for Rural Studies field station at the McKenzie Farm has been proposed where students could conduct research, faculty could hold classes, and external visitors could be hosted. A grant application was made to the Oregon Community Foundation by the Oregon Agriculture Foundation for funds to renovate the farmhouse at the McKenzie Farm and utilize it as a Center for Rural Studies. The farm could be used for academic classes as early as Spring 2008. Research activities in the area could be developed including the End Creek Restoration as well as other EOU partnerships with ODFW and Department of Forestry. The development of the Center would lead to new collaborations with</p>	

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		<p>elementary and secondary schools and likely requests from other researchers. Levine told faculty members to let her or Jerry Young (Foundation President) know if they have an idea for academic classes or research related to the McKenzie Farm.</p> <p>Dean Levine and faculty members met with Union County tourism groups to see if EOU could partner with these groups and help promote tourism for Union County. Some ideas include the Visitors Welcome Center, Agri-tourism, Bicycle routes. Faculty or students might help with various maps and Web sites.</p>	
Anna Cavinato, Division Chair of SMT	Curriculum Approvals	<p>Course Deletions (Science Math, Technology Division):</p> <ul style="list-style-type: none"> • All Electrical Engineering Courses with ECE prefix. Program not offered. • Psych/Stat 328, 1 cr. – Course was never offered. • Sci 219 Plants and People, 3 cr. – Course not taught since 1995 • Biol 221 and 221L, 4 cr. and 0 cr., Intro to Microbiology – was a biology course for nurses, but no longer taught <p>Change in Existing Program – Biology</p> <ul style="list-style-type: none"> • Limit number of practicum hours for major to 3 cr. Currently no limit to practicum credits. 	<p>Motion was made and seconded to approve all course deletions. Vote: Motion passed with unanimous approval.</p> <p>Motion was made and seconded to approve program change. Vote: Motion passed with unanimous approval.</p>
Marilyn Levine	Program Reports a) Environmental Studies b) Public Administration	<p>Environmental Studies – Bill Grigsby</p> <p>Public Administration – Colleen Johnson</p> <p>An initial meeting has occurred with internal stakeholders: PPE faculty, Steve Clements (Business), Penny Diebel (OSU), and Bill Grigsby (Environmental Studies). A survey has been created and discussion with external (community) stakeholders is planned. A letter to accompany the survey will be mailed to external stakeholders next week.</p>	Bill reported at the previous meeting
	Good of the Order	<p>Doug Kaigler asked if the Marketing Committee has met yet regarding faculty participation in student recruitment. Faculty need clarity from Admissions. The Levit Study said recruiting in urban centers doesn't work. It was noted that EOU's website should be on a schedule for review – should have focus groups and surveys.</p> <p>The Robotics Tournament is one month from today – December 6. Training starts in one week.</p>	<p>Dean Levine will mention this at the next Dean's Council.</p> <p>Richard Croft asked for referee volunteers.</p>

The meeting was adjourned at 4:45 p.m.