

Eastern Oregon University – College of Arts and Sciences Meeting Minutes
February 21, 2008 3:15 p.m., Huber Auditorium

Presenter and/or Time	Agenda Item	Discussion	Action and Outcome
Dean Marilyn Levine, 3:18 pm	Call to Order and Welcome		
Dean Levine	Minutes Approval	The approval of minutes from the previous meeting were tabled in order to provide sufficient time for CAS members to review them	TABLED
Dean Levine	Accomplishments, Updates and Announcements	<ul style="list-style-type: none"> • Grande Ronde Symphony: Congratulations to Leandro Espinosa on last night's symphony presentation which also included Frederick Pratter as the guest conductor. • Ars Poetica: Another successful presentation, also held last evening • State Board Member: Rosemary Powers was congratulated on her appointment to the State Board of Higher Education. • Sabbaticals Awarded: Mark Shadle and Jeffrey Woodford have been awarded sabbaticals for the 2008-09 academic year. • Summer Stipends: The Provost is in the process of notifying recipients; a campus-wide announcement is expected shortly. • Searches in Process: For the Theatre Department: Assistant Professor [Set/Lights Designer Technical Director], a sabbatical replacement for the Mathematics Department, and for the PPE Program, an Assistant Professor of Economics. • Promotion/Tenure/Retention: Process is underway for this academic year. • Dean Traveling: The Dean assured CAS members that even though she has been off-campus several times over the past few weeks, she is remaining in contact with the office and responding to email. 	Congratulations to all on achievements.
Dean Levine	Enrollment Trends	A 3-year comparison report on headcount and student credit hours is now posted to the Institutional Research website.	Website will be updated periodically throughout term.
Dean Levine	Faculty Staff Issues	<ul style="list-style-type: none"> ▪ End of Term Policy: During tenth week, no exam shall be worth 20% or more of final grade; no final exams will be given during 10th week, no papers/projects will be due unless specified within syllabus during first week of term, no institutionally sponsored events will be scheduled during 10th week unless clearly specified on syllabus at first of term; Finals week: take home finals will be due no earlier than the formally assigned final exam day, proctored final exams will be given no earlier than the day of the formally assigned final for that class, no institutionally sponsored non-academic event will be scheduled during finals week, the time set aside for the final exam will be used for course purposes. ▪ Grade Distributions: Faculty will be provided comparison reports of grade distribution for their discipline. 	A brief discussion ensued with no action required by CAS.

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	Faculty Staff Issues (continued)	<ul style="list-style-type: none"> ▪ Under consideration: <ul style="list-style-type: none"> ○ Syllabus policy regarding statement of academic honesty and student response; ○ Incompletes and their impact on a student's financial aide; ○ Tuition plateau: it was noted that a plateau specific to on-campus courses is supported by Provost and a proposal to the Board is pending. 	Representatives of Faculty Senate asked if issue of tuition plateau will be brought before the Faculty Senate for discussion prior to presentation; it is unknown at this time.
Steve Tanner	Curriculum Approvals	<p>MATHEMATICS:</p> <ul style="list-style-type: none"> ▪ Proposal: Drop STAT 315/316; add new Intro Stats class every term (STAT 243); a second term of STATS 352 to be offered once per year; Offer online STAT 243 to replace DDE STAT 311/312 [online STAT 311/312 to continue through 2008-09 academic year. PSY/STAT 327 will continue to be offered. Numbering and topics closer aligns with OUS; two term sequence essential for new minor in Statistical Mathematics. ▪ MATH 322 Complex Analysis and MATH 417 Fourier Series are being reworked into single advanced applied math class; Many electives currently offered every year will be offered every other year and MATH 453 Operations Research will be dropped. With reduced FTE, changes will offer an array of courses ▪ MATH 261 & 262 Linear Algebra to be reworked into new MATH 341; MATH 231 Discrete Math to be dropped from core but will still be offered as an elective; MATH 254 Multivariable Calculus to be added to core; CS 161 Programming to be added to core by name to replace previous "computer literacy" requirement; Topics covered by MATH 382 Structures of Number Systems to be reworked; plan to alternate senior sequence of algebra and analysis to meet needs of students intending to teach math and will meet needs of graduate school candidates; Capstone MATH 407 being reworked as a 3-term 4-credit course (currently 2-term 3-credit); reducing overall number of credits for major (with no concentration) from 73 to 68. Changes and numbering align with OUS standards; multivariable calculus is a standard core class; current computer requirement can currently be satisfied by classes that don't have a programming requirement. ▪ Renumber Mathematical Modeling, Advanced Discrete Math, Geometry and Probability to align with OUS standards ▪ Change MATH 105 Lotteries and Loans to a 4-credit course to align with OUS standards and additional time allows fuller coverage of topic. ▪ Three concentrations: Math Studies, Applied Mathematics and Theoretical Mathematics; students will also have option of "concentration 	Motion to accept entire proposal as presented was approved by the majority present with [1] objection and [4] abstaining votes.

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	Curriculum Approvals (continued)	<p>free” major. Concentration tracks are specific to student interest to prepare them for teaching high school math and graduate school prep classes.</p> <ul style="list-style-type: none"> ▪ Existing minors “Math Studies” and “Mathematics” will continue with curricular changes already outlined; create new minor in “Statistical Mathematics.” It is anticipated that new minor will appeal to students in calculus classes majoring in sciences, social sciences and business; minors mirror concentration majors. <p>DISCUSSION: Ripple effects of program changes were discussed. Members were reminded that input was sought from programs regarding impacts to their programs; concerns were voiced that correlation and regression experience are required for PPE and Business upper division courses; student shift expected with STAT 327 being offered every term. Math program faculty were requested to consider providing an upper division math class for non-math majors that would include correlation and regression.</p>	
Marie Balaban	Curriculum Approvals	<p>PSYCHOLOGY:</p> <ul style="list-style-type: none"> ▪ Course title changes are proposed as follows to remove the extraneous words: “Principles of...” from course titles. This is a carryover from the past in which the “core” courses were identified by the “Principles of...” title; we no longer keep to that practice for all 300-level core courses. Same prefix, new titles: <ul style="list-style-type: none"> ○ PSY 335 and 335L Cognitive Psychology [and Cognitive Psych Lab] ○ PSY 343 and 343L Learning [and Learning Lab] ○ PSY 344 and 344L Sensation & Perception [and Sensation Percep Lab] ○ PSY 350 Abnormal Psychology ○ PSY 342 Brain and Behavior ▪ New Course: PSY 211 Intro to Lifespan Development, designed as a general elective and for pre-nursing majors. This course is currently offered as PSY 210 during the 07-08 year. Doing this allows content of PSY 311 to be child development. Class will be offered once per year. ▪ Title and content change for PSY 311 from “Principles of Lifespan Development” to Child Development: removing extraneous wording and expands upon content from new PSY 211 course. <p>DISCUSSION: It was suggested that 311 be deleted and an entirely new number titled Child Development be requested.</p>	Motion to accept entire proposal as presented was approved by unanimous vote of those present.
Marilyn Levine	Accreditation	Program assessment meetings: All programs are scheduled to meet with Provost Jaeger and Sarah Witte. It is up to the discipline who will attend the	

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		<p>meeting. It was suggested that it be the Discipline Rep and one or two other program faculty. A multipurpose qualitative and quantitative program DRAFT portfolio is being created for each of our programs. Content will be based upon assessments, capstone evals, minimal model concept, faculty accomplishments, etc. Portfolio is multi-use; part of portfolio is for Board and part for Accreditation. Documentation compiled last year by Accreditation Committees will be included in first draft. The assessment data will compare programs to see what makes sense for the institution.</p> <p>DISCUSSION: Questions included portfolio being a public document available online to the public; regarding quantitative data, how is enrollment being counted within interdisciplinary programs, for example: Gender Studies and Media Arts?</p>	
Marilyn Levine	Curricular Planning	The transition of DDE course planning (DDE Blue Sheets) is currently underway in meetings with David Komito.	
	Good of the Order	<ul style="list-style-type: none"> • Spring symposium will be held May 21. • Kat Galloway and Doug Kaigler are scheduled for an art show at Chemeketa • March 6-7-8 are the performance dates for “You Can’t Take It With You” in Schwarz Theatre • Gary Lee (Vickie Lee’s husband) is wished a speedy recovery from his skiing accident • Media Arts Committee meeting to follow adjournment of CAS meeting 	

The meeting was adjourned at 4:55 p.m.