

# TRANSCRIPT REQUEST

(FROM OTHER INSTITUTIONS)

Name \_\_\_\_\_  
Last First Middle (Maiden or Other)

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Student ID Number \_\_\_\_\_

**Send to:**

**Eastern Oregon University  
Admission's Office  
Inlow Hall 101  
One University Blvd.  
La Grande, OR 97850**

I authorize (institution) \_\_\_\_\_ to release a copy of my transcript to Eastern Oregon University.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Dates I Attended:** \_\_\_\_\_

**Number of Copies:**

Official \_\_\_\_\_

Unofficial \_\_\_\_\_

**Hold For:**

\_\_\_\_ Current term grades

\_\_\_\_ Recording of degree

\_\_\_\_ Other \_\_\_\_\_

**I understand your institution may charge for this service. Please notify me of the fee by contacting me:**

\_\_\_\_\_ at the above address

\_\_\_\_\_ phone: \_\_\_\_\_

\_\_\_\_\_ email: \_\_\_\_\_

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