



EASTERN OREGON UNIVERSITY

Assessment of Prior Experiential Learning (APEL) Agreement

I understand the following points concerning Assessment of Prior Experiential Learning at Eastern Oregon University:

- Following the APEL 390 course, I have the option of having my first Essay Packet submitted to a faculty reader (in the respective discipline of my essay topic) for evaluation and recommendation of further credit. I will send this first essay to Academic and Career Advising Office (ACA) through my APEL 390 instructor.
- I understand that time and costs are involved in faculty evaluations of learning essays. Therefore, I agree to promptly pay for all APEL-awarded credits applicable to the degree I am now pursuing at the rate of \$50 per credit hour. I understand that payment is due upon receipt of my bill for the credit award. I also understand that failure to pay for the credits awarded within 90 days following receipt of my bill will result in my account being assigned to collection agents for follow-up.
- I further understand that submission of my APEL Essay Packets to faculty readers must be done within one year following the term in which I take the APEL 390 course. My second and all future essay packets are to be submitted to ACA through my academic adviser. An example of the completion timeline is as follows:

Term APEL 390 Taken	Due Date for Completed Essay Packet(s)
Fall	December 15 of the following year
Winter	March 15 of the following year
Spring	June 15 of the following year
Summer	September 15 of the following year

- I understand that if my Essay Packets are not all submitted by the end of that year, I have the following option: At a cost of \$100, I may continue the APEL Essay Packet development process by attending the class again so I will be current with any new portfolio essay criteria. To reinstate, I am sending a new copy of this form and the fee to my adviser. I will be given another year to complete my Essay Packets. I also understand that I may have to meet any new graduation program requirements that have occurred during the time in which I may have fallen out of "continuous enrollment" (See EOU Academic catalog for definition.)

This agreement **submitted to APEL 390 instructor**, _____, when taking Portfolio Course for the first time. I understand this agreement will expire on _____.

This agreement and \$100 fee **submitted to academic adviser** when filing for reinstatement of one more year to complete essay packets. I understand this agreement will expire on _____.

ACA Staff's Signature

Student's Name (Please Print)

Date of Signature

Student's Signature

Date of Student Signature ID #

For Fire Service Administration Majors: I understand that portfolio essay credits earned for Basic and Advanced FSA institute topics will meet degree requirements in the FSA major at EOU, but cannot be applied toward Oregon's DPSST certification.

Student Signature

For students admitted to another institution that has a collaborative agreement with EOU: I am admitted to _____ (identify institution) and will confirm with my academic adviser at that institution that potential credit awarded through the APEL process will fit into my degree-completion plan.

Student Signature