

Appendix IV – Timely Notice

EASTERN OREGON UNIVERSITY

Timely Notice for Administrative Faculty Fixed Term

APPLICABILITY: All administrative faculty of Eastern Oregon University on fixed-term appointments.

A fixed-term appointment is a contract of employment for a specified period of time. When fixed-term appointments for administrative faculty will not be renewed, a notice will be given at least 90 days prior to the expiration of the current contract. If the notice of non-renewal is not given at least 90 days prior to the expiration of the current contract, the contract period will be extended to provide 90 days notice.

All appointments are made subject to the provisions of the Board of Higher Education Administrative Rules, including but not limited to those related to termination of employment and patent policy.

Recommended by:

Administrative Faculty Executive Committee – 7/1/07
President's Cabinet – _____

Approved: _____
Dixie Lund, President

Date: _____